

Redding Christian School

21945 Old 44 Drive
Palo Cedro, CA 96073
(530) 547-5600
(530) 547-5655 Fax

JOB TITLE: Teacher

PERSONAL AND PROFESSIONAL QUALIFICATIONS

The classroom teacher shall:

- possess a Bachelor's degree.
- possess a California Teaching Credential.
- be responsible to the administrator.
- be one who has received Jesus Christ as Savior and Lord.
- be an active member in good standing of an evangelical church.
- be a person of spiritual maturity with academic and leadership abilities that will allow him/her to "train up a child in the way he should go."
- reflect the purpose of the school, which is to honor Christ in every class and in every activity.
- maintain current ACSI certification (full-time teachers).
- provide proof of fingerprint clearance through the FBI and DOJ, as well as recent proof of negative TB test results.

RESPONSIBILITIES

- Abide by the mission statement, policy manuals and employee handbook of RCS.
- Seek to role model in attitude, speech and actions a consistent daily walk with Jesus Christ.
- Show by example the importance of Scripture memorization and study, prayer, witnessing, and unity in Christian fellowship.
- Follow the Matthew 18 principle in dealing with students, parents, staff, and administration.
- Motivate students to accept God's gift of salvation and grow in their faith.
- Lead students to a realization of their self-worth in Christ.
- Agree to adhere to I Corinthians 3:16-17, I Corinthians 6:19-20 and Romans 14:13, which Redding Christian School interprets to mean abstinence in the use of profane language. The teacher also agrees that the role of male and female are clearly defined in I Corinthians 11:3. Romans 1:24-32 states that God recognized homosexuals and other deviates as perverted, and because of this willful condition, such cannot be employed by RCS.
- Recognize the role of parents as primarily responsible before God for their child's education and assist them in the task.
- Teach classes as assigned following prescribed scope and sequence in the curriculum guide.
- Develop a year long plan, utilizing semester and quarterly lessons and objections through the use of a lesson plan book.

- Integrate Biblical principles and the Christian philosophy of education throughout the curriculum.
- Affect student learning through mastery of the subject material by utilizing valid teaching techniques to achieve curriculum goals within the framework of the school's philosophy.
- Plan a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students, challenging each to do his best work.
- Employ a variety of instructional aids, methods, and materials that will provide for creative teaching to reach the whole child: spiritual, mental, physical, social, and emotional.
- Know the California State standards and use them in planning and teaching.
- Plan through approved channels the balanced use of field trips, guest speakers, and other media.
- Use homework effectively for drill, review, enrichment or project work.
- Assess the learning of students on a regular basis and provide progress reports as required.
- Keep proper discipline in the classroom and on the school premises for a constructive teaching environment.
- Inform the administration if unable to fulfill any duty assigned. Prepare adequate information and materials for a substitute teacher.
- Cooperate with the School Board and administration in implementing all policies, procedures, and directives governing the operation of the school.
- Shall notify the administration of any policy he/she is unable to support.
- Maintain regular and accurate attendance and grade records to meet the demands for a comprehensive knowledge of each student's progress.
- Keep students, parents, and the administration adequately informed of progress or deficiencies and give sufficient notice of failure.
- Supervise extra-curricular activities when possible.
- Maintain a clean, attractive, well-ordered classroom.
- Attend regular workplace health and safety trainings, practice workplace health and safety, and report workplace health or safety hazards.

PROFESSIONAL

- Utilize educational opportunities and evaluation processes for professional growth.
- Seek the counsel of the administration, colleagues, and parents while maintaining a teachable attitude.
- Provide input and recommendations for administrative and managerial functions in the school.
- Attend and participate in scheduled devotional, in-service, retreat, committee, faculty, and PTF meetings, etc.
- Know the procedures for dealing with issues of an emergency nature.
- Contribute to the general improvement of the school program.
- Perform any other duties that may be assigned by the administration.

WORKING ENVIRONMENT

The working environment includes indoor settings such as offices, classrooms, teacher's lounge, gymnasium, and library; outside settings will include playgrounds, athletic fields, and parking lots.

PERSONAL

- Agree to abide by the regulations set forth in the Teacher Handbook and any additions made during the year and to cooperate in every way with the school authorities.
- Demonstrate the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality.
- Meet everyday stress with emotional stability, objectivity, and optimism.
- Develop and maintain rapport with students, parents, and staff by treating others with friendliness, dignity, and consideration.
- Respectfully submit and show loyalty to constituted authority.
- Maintain a personal appearance that is a role model of cleanliness, modesty, good taste, and in agreement with the school policy.
- Use acceptable English in written and oral communication. Speak with clear articulation.
- Recognize the need for good public relations. Represents the school in a favorable and professional manner to the constituency and general public.
- Place the teaching ministry ahead of outside or volunteer work.
- Make an effort to appreciate and understand the uniqueness of the community.

WORK SCHEDULE

Teachers arrive at work daily prior to the morning faculty devotion time and leave after students are dismissed at the end of the day. Special events when teachers are expected to be present include open houses, parent-teacher conferences, back-to-school nights, science fairs, promotions/graduations etc. Specific times for teachers to be present at special events are determined by the administration and provided to teachers in advance of the events.

OFFICE EQUIPMENT AND OTHER SPECIAL EQUIPMENT USED IN JOB

Copiers, paper cutters, computers, LCD projectors, overhead projectors, binding machine, hole punchers, staplers, letter cutters, vacuums, etc.

PERCENTAGE OF EACH DAY SPENT

STANDING: 75 WALKING: 15 SITTING: 5

PHYSICAL ACTIVITY REQUIRED TO PERFORM JOB

(F=FREQUENTLY, O=OCCASIONALLY, S=SELDOM)

WHILE PERFORMING JOB, EMPLOYEE IS REQUIRED TO:

Twist	O	Stoop/Bend	F
Squat	O	Kneel	F
Crawl	S	Climb Ladders	O
Climb Stairs	F	Walk on Uneven Ground	O
Lifting 10 Pounds or More	O	Reaching above or below shoulder height	O
Talking	F	Listening	F
Visual	F		