Dear Parents,

Welcome to the Redding Christian School “family.” Thank you for entrusting your children to our care. We see this as a privilege and a responsibility; one we take seriously before God.

We pledge to do the very best for your children in the time they are with us. We commit ourselves to:

- Nurture, love, and pray for them
- Educate them for today’s challenges and tomorrow’s world
- Provide fair and consistent guidelines so they can learn to be self-disciplined
- Lead them into personal relationships with Jesus Christ
- Disciple them as they grow in Christian maturity

The mission of Redding Christian School is to provide a Christ-centered education which challenges students to develop a life-long love of learning, to grow in their faith, and to respond to God’s call of service to their families, their communities, and the world.

We have compiled this handbook and supplements in order to supply you with information about important areas of school life. We trust this will be a helpful tool as you begin this phase of your children’s education.

We look forward to a fruitful relationship.

Yours in Christ,

RCS Administration
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HISTORY, MISSION, PHILOSOPHY, STATEMENT OF FAITH, AND ESLR’S

HISTORY
On October 11, 1990, twelve people met in a home for prayer about the possibility of founding Redding’s first independent nondenominational Christian school. These same people committed to meet once a week for the purposes of prayer and planning.

The search was on for a facility to house the school. Finally, on January 28, 1991, after exploring many possibilities, the First Presbyterian Church of Redding graciously agreed to house our elementary grades, and the First Baptist Church would become home to the middle school.

In February a community parent information night was held with one hundred ten people in attendance. The outcome was tremendous! Over one hundred students enrolled that very night!

The parents and board members pitched in and began the adventure of renovating the facilities and getting them up to code for a school. What a job! But, many hands indeed made light work.

In November of 1990, we became officially incorporated through the State of California and in August 1991, we opened our doors for the first day of school and welcomed 165 students.

Growth continued rapidly which forced us to look for larger facilities. Neighborhood Church of Redding became our next gracious host, and when school began in August of 1995, we were ready at our beautiful new location, with grades kindergarten through eighth on one site with 295 eager students.

In December of 2001, North Valley Baptist Church approached us with the possibility of Redding Christian School starting a full high school at their facility. After weeks of prayer we decided that God was leading us in this direction. Redding Christian School parents had been praying for a high school for a number of years, so this was indeed an answer to prayer for them. In August 2002, Redding Christian School opened the school year with 530 students in grades pre-kindergarten through twelfth, on two campuses.

In June of 2009, the elementary, middle school and high school students united for the first time on a 40 acre beautiful campus in Palo Cedro.

We have truly experienced God’s hand in guiding the formation of Redding Christian School from its very inception. What a blessing it has been to be part of helping to form young people to become all they can be in the Lord and for His service.

MISSION
The mission of Redding Christian School is to provide a Christ-centered education which challenges students to develop a life-long love of learning, to grow in their faith, and to respond to God’s call of service to their families, their communities, and the world.

PHILOSOPHY
Redding Christian School is an independent, nondenominational Christian school serving all of Shasta County. Its families, qualified staff and faculty, and governing board represent Bible believing churches throughout the Redding area. Our school is a member of and fully accredited by the Association of Christian Schools International (ACSI) and Western Association of Schools and Colleges (WASC).

Redding Christian School offers the highest quality education for the total child-intellectual, spiritual, social, and physical. Our goal is to provide a positive, nurturing atmosphere where each student will discover his or her area of giftedness.
Our commitment is to see the fruit of God’s spirit produced in the life of every student; (love, joy, peace, patience, gentleness, goodness, faithfulness, kindness, and self-control) so that the outward control of the young child becomes the inward control of the adolescent. (Galatians 5:22-23)

For the greater goal of discipling young people, we have chosen to focus on those areas of faith we hold in common:

- The Bible is God’s revealed truth, and is integrated into all areas of school life. (2 Timothy 3:16)
- Jesus Christ is our Lord and example in all areas of life. (Luke 2:40, 52)
- We recognize that the home and the church are God-ordained institutions for the training of our children, and therefore, we seek a partnership with the home and the church in attaining that goal. (Proverbs 22:6)
- Prayer is a stronghold of the Christian faith; therefore, all aspects of our school are supported by the foundation of prayer. (Phil. 4:6-7)

STATEMENT OF FAITH

- We believe the Bible is the only inspired Word of God. (I Thessalonians 2:13, II Timothy 3:16)
- We believe in one God, eternally existent in three persons; Father, Son, and Holy Spirit -- The doctrine of the Holy Trinity. (John 8:58; John 10:30; Acts 5:3, 4)
- We believe that Jesus Christ, God’s only son, came as God in the flesh to provide forgiveness of sin through His atoning death, His bodily resurrection, and His ascension to the right hand of the Father. (I John 5:20, Col. 1:13-14; I Peter 1:18-21; Acts 7:56)
- We believe each believer’s salvation is accomplished by faith in Christ’s redemptive work on the cross, and that even faith is God-given. (Ephesians 2:2-9; Romans 3:22-25)
- We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life. (John 14:26)
- We believe that believers have eternal life with Christ. (John 3:16)
- We believe in the spiritual unity of believers in our Lord Jesus Christ. (Eph. 4:2-6)

EXPECTED SCHOOL WIDE LEARNING RESULTS (ESLER’S)

Redding Christian students will:

- Pursue SPIRITUAL MATURITY
- Pursue ACADEMIC EXCELLENCE
- Be RESPONSIBLE CITIZENS
- Be EFFECTIVE COMMUNICATORS

SPIRITUAL LIFE

OUR RESPONSIBILITIES

At Redding Christian School we do not treat spiritual issues as separate from secular. It is our prayer that the spirit of Christ will flow naturally throughout every area of school life. We follow the principles set down in Deut. 6:5-7, “You shall love the Lord your God with all your heart, with all your soul, and with all your strength. And these words…you shall teach diligently to your children, and shall talk of them when you sit, when you walk, when you lie down and when you rise up.” Every aspect of the school day is influenced by Biblical principles impacting academics, discipline, relationships, and the overall atmosphere of the school.

OUR OBJECTIVES

- To develop a biblical Christian worldview
- To maintain academic excellence
• To develop students who view themselves as Christian leaders who will impact the world for Christ
• To promote good citizenship through appreciation of our Christian and American heritage of responsible freedom, human dignity and submission to authority
• To promote a life-long love for learning

HIGH SCHOOL CHRISTIAN TESTIMONY
Students at RCHS must have a clear personal testimony of having received Jesus Christ as Savior and be active in a Bible-believing church. The student’s personal testimony should be evident in every area of his/her life.

BIBLE INSTRUCTION
In every grade, Bible is an integral part of the curriculum. The designated Bible class incorporates prayer, Bible instruction, application, and scripture memory as well as an emphasis on missions, current events, personal experience, Christian service, and character traits.

RCS students recite the following pledges:

Pledge to the American Flag: “I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.”

Pledge to the Christian Flag: “I pledge allegiance to the Christian flag and to the Savior, for whose kingdom it stands. One Savior, crucified, risen, and coming again, with life and liberty for all who believe.”

Pledge to the Bible: “I pledge allegiance to the Bible, God’s Holy Word. I will make it a lamp unto my feet, and a light unto my path, I will hide its words in my heart that I might not sin against God.”

CHAPEL
Chapel services are held weekly for spiritual enrichment of the student body corporate worship, special music or drama presentations, and speakers or special programs. Parents are always welcome to attend chapel. Students participate on the worship teams. There is a Student Council chaplain in the high school.

PRACTICAL APPLICATION
At Redding Christian School we seek to put feet to our faith by making it practical for the students plus providing them with opportunities for Christian service. Some of the major ways we do this are:

• RCS believes in missions and encourages students to actively participate in summer mission trips.
• A week is dedicated to the awareness of missions with special speakers and displays.
• During holiday seasons students are given opportunities to help a needy family or participate in a specific outreach.
• Students are trained and equipped for ministry and given opportunities to discover the joy of serving Christ in various ways throughout the community.
• To complete their graduation requirements, high school students fulfill a specified number of Christian service and community outreach hours each semester.

HIGH SCHOOL CHRISTIAN SERVICE
Christian service and community outreach form one of the pillars upon which the RCHS program is built. Students must commit 15 hours of service for each semester they are in attendance at RCHS. Quarterly reports are submitted to the Bible teacher. The time requirement must be split between service for your home church and the community at large. Students who participate in a week-long mission trip will satisfy the requirements for the quarter in which the mission trip is taken.
All students will be required to complete 15 hours of community service for each semester of attendance at RCHS (except the first semester of the freshman year that requires 7.5 hours). Students not fulfilling this requirement will not receive a diploma.

**HIGH SCHOOL CHRISTIAN DISCIPLESHIP**
Students are involved in an ongoing discipleship program that permeates every aspect of school life. Weekly small groups use a variety of ministry materials and are designed to strengthen both the students and the staff. Students meet once a week with a staff member who is committed to encouraging spiritual growth in each student.

**SPIRITUAL RETREATS**
In accordance with our concern for spiritual development and Christian commitment of RCS students, middle school and high school spiritual emphasis retreats are held each year in Fall. These are times of refreshing, renewing of commitments, fellowship and spiritual empowerment. School time is used and all students are expected to attend. RCS uses its own staff, teachers and parents as counselors and camp staff. Normally a guest speaker is brought in and is involved in the main services.
ADMISSIONS POLICIES

NON-DISCRIMINATION POLICY
Redding Christian School admits students of any race, color, national and ethnic origin. RCS does not discriminate based on race, color, national, or ethnic origin in administration of its educational policies, scholarship, athletic, and other school administered programs. All students admitted to RCS are equally entitled to the rights, privileges, programs, and activities made available at the school.

ENROLLMENT
Redding Christian School is committed to providing an excellent academic program along with Christian discipleship for every student. RCS staff and families work together to create a nurturing learning environment where young people are encouraged in their continuing maturity. Enrolling students at RCS means both parents and students have read and agree with the philosophy, mission, doctrinal statement, and policies of RCS, and look forward to participating actively in the process.

Attendance at Redding Christian School is a privilege and not a right. Students must demonstrate a desire to be educated in a Christian school atmosphere. Students or families whose behavior, whether in action or attitude, is not in a spirit of cooperation with the school’s policies will be asked to withdraw.

Students new to Redding Christian School are admitted on a probationary basis. At the end of the first quarter of a student’s attendance, an evaluation will be made on the student’s adjustment in the areas of academics, spiritual development, and social adaptability. If it is determined that a student is not satisfactorily adjusting to Redding Christian School in any of these areas, and remediation has not proven to be a viable solution, the student may be asked to withdraw.

PROCEDURE FOR ENROLLMENT
- Parents and their children are required to attend an interview with the administrator prior to formal notification of admission.
- Obtain an admissions packet from the school office.
- After all forms have been completed and the parent/student handbook has been thoroughly read, return completed forms and non-refundable registration fee to the office (fees are refundable only if we are unable to admit students.)
- If needed, a time will be set for placement testing.
- RCHS has an Enrollment Committee made up of administration. It is the responsibility of this committee to annually review every returning student and any previous student applying for re-enrollment. The student’s past year’s behavior, academic, and attendance record are viewed before a decision on acceptance of the student is made. The attendance of any student, which has resulted in a negative or detrimental environment to the school, will be withheld from enrollment.

GUIDELINES
- We may not be able to accept students who do not have a clear discipline record from their previous school.
- Students must be able to perform the basic academic requirements of Redding Christian School.
- Previous school records and our admissions test help us to evaluate the appropriate grade level for your student.
- All high school students must have a clear personal testimony of having received Jesus Christ as Savior and are expected to participate at a local Bible-believing church in activities such as worship services, youth groups, Bible studies, etc.
FINANCIAL INFORMATION

Redding Christian School is a non-profit organization receiving its support from the payment of tuition and the gifts of people who are dedicated to Christian education.

RE-ENROLLMENT FEES AND TUITION

Registration fees are non-refundable unless we are unable to accept the student.

As a courtesy to our families, tuition is an annual amount billed in 10, 11, 12 or 24 payments and is due on the first of each month. Payments received after the 10th may be subject to a $25.00 late fee. Families who are late with their payments two or more times during any given school year, or who are two months behind on their tuition may be subject to dismissal. Returned checks will be subject to a $25.00 fee.

If a student is enrolled prior to September 15th the annual tuition amount for the student applies. If you withdraw the student after school begins but prior to Aug 30th all previous months tuition payments will be forfeit.

After September 1st, if the student is withdrawn prior to the 15th of any month you may request a tuition reimbursement of up to 25% of that month’s tuition amount. If the student is withdrawn after the 15th of the month, no refunds will be given. All school fees are non-refundable.

Re-registration payments are due in February of each year. If all accounts are not current at this time, the re-registration fees cannot be accepted, and a place for your child cannot be guaranteed. At the end of the school year, if tuition payments are not current, the re-registration payment may be used to offset tuition, thereby forfeiting your child’s place for the following year.

FUND-RAISING

Redding Christian School is independent and receives no church or government support. Therefore, it is vital that there be an ongoing, successful fund-raising program. Some families are able to give cash donations or tangible gifts; however, all parents are encouraged to actively support the one or two major fund-raisers during the school year.

TEACHER’S FUND – “GIFTS FROM THE HEART”

It is important for parents to realize that the members of our staff minister here at a financial sacrifice to themselves. They are devoted to Christ-centered education. It is a difficult balance to meet the needs of our teachers and remain committed to keeping Christian education within the reach of most middle-income families.

Some years ago we established an annual “Teacher’s Fund” to which parents have been giving generously year after year. There is a place on the monthly tuition payment slip where families may designate a “Gift From the Heart.” These donations are distributed as a bonus at the end of the school year among the full-time teachers. This has been a tremendous blessing to them. We encourage every family to make this part of their commitment to Christian education. All gifts above the tuition payments are tax deductible.

WITHDRAWAL OR EXPULSION--FINANCIAL OBLIGATION

When a parent withdraws a child from school, no textbook or workbook fees will be refunded, and all textbooks must be returned. Fees, fines, and all other financial obligations must be paid.
ACADEMIC STANDARDS

Redding Christian School is committed to the highest standards of academic excellence. Our curriculum is designed to challenge students, and therefore requires diligence on the part of the student. It also takes active cooperation on the part of the family to accomplish the academic goals.

Redding Christian School is fully accredited through both the ACSI and through WASC.

MIDDLE SCHOOL - ACADEMICS

It is our goal to not only equip our Middle School students for High School, but to help prepare them for college and life. Even though RCS has an accelerated academic program, it has been our experience that it is not “brain” that counts as much as motivation. If a student wants to do well, he or she will. Success in our program is not out of reach for the average student who simply applies himself or herself.

COURSE LISTINGS – MIDDLE SCHOOL

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LANGUAGE ARTS

Language Arts 6
Grade: 6
A Beka 7 is the principle curriculum used for this course which concentrates on Spelling/Vocabulary, Grammar, Writing to include: journal writing - 5 paragraph, fictional stories, non-fiction reports, speeches (public speaking), expository compositions (compare/contrast, describe, explain problem/solution), and response to literature. Projects focus on autobiographies and a country report. Literature will include: Bronze Bow and The Hiding Place.

Language Arts 7
Grade: 7
1 Year
This is a fundamental grammar, composition, literature course designed to increase the writing and reading ability of the student. Topics include capitalization, punctuation, diagramming sentences, parts of speech, sentence structure, outlining, summaries, poetry, short stories, letter writing, essays, comprehension, and vocabulary.

Language Arts 8
Grade: 8
1 Year
This course includes grammar, vocabulary, spelling and poetry. Literature topics include: character, setting, theme, mood, action, and plot. This course also includes extended composition work, short papers, book reports, poetry, and essays.

MATHEMATICS

Math
Grade: 6
McDougal Littell is the curriculum used for our 6th grade. This will include: operations of arithmetic, word problems, percent – ratio - pi, proportions - exponents, area – perimeter – circumference – volume, number lines, geometric formulas, fractions, decimals, mixed numbers sales tax, prime factorization, algebraic addition.

Pre-Algebra
Grade: 7/8
1 Year
This course is designed to prepare the student for Algebra I. Topics include real numbers, algebraic properties, factoring, simple equations, and problem solving.
Algebra I
Grade: 8
1 Year
This is a college preparatory course in first year Algebra. Topics include: operations with direct
numbers, solving linear equations in one variable, solving inequalities, operations with polynomials,
operations with algebraic fractions, graphing on a number line and on a coordinate plane, solving systems
of linear equations in two variables, and areas of various shapes. The successful completion of Algebra I
will earn 10 high school math credits.

BIBLE
Grade: 6
Wild Truth Bible Lessons (Based on “Wild Bible Characters”) are used to teach with topics of: wisdom,
thankfulness, giving, trusting God, forgiveness, friendship, racism, materialism, hardships, integrity.

Grade: 7
7th grade Bible is designed to help students know the words and works of God and to apply scriptural
truths to their daily lives. The curriculum focuses on the character of God and how that character should
be reflected in the lives of young believers as they grow towards spiritual maturity.

Grade: 8
The 8th Grade Bible curriculum is designed to help students grow in their understanding of God's Word
and God's will. The Survival Quest text focuses on the challenges that students currently face and will
face in the coming years, relating them to characters of the Bible. Class discussions, prayer, and Bible
study are used to equip students to "own their faith" and to live a life of purpose that honors God in all
they do.

Social Studies/History
Grade: 6
Our topics for this course include: Mesopotamia, Ancient Israel, Ancient China, Ancient Rome, Ancient
Africa, Byzantine Empire, Ancient Egypt, Ancient India, Classical Greece, Ancient Mayas, Golden Age
of Japan – China – India, and the Middle Ages.

History of the World
Grade: 7
This course shows the development of western civilization and its geography. Topics covered include
Egypt, Israel, Greece, Rome, feudalism, the Dark Age, and the Renaissance. Current events and a project
are also included.

The American Republic
Grade: 8
This course encompasses events spanning the time period beginning with the discovery of America,
through the presidency of Bill Clinton. Current events and a project are also included.

Science
Grade: 6
A Beka, “Observing God’s World”, supports this science class. Topics covered are: Fruitful - Fantastic
Plants, Observing Invertebrates, Forces of the Earth, God’s Great Universe, Travel Through Space,
Matter and Energy with a special science fair project.

Life Science
Grade: 7
This course introduces the nature of biology. Material covered includes organisms, environment, plant
and animal kingdoms, relationships of life, and the human body.

Earth Science
Grade: 8
This course introduces four areas of study: motion, energy, the nature of matter. Topics include
Newton’s 3 Laws of Motion, machines, nature and interaction of matter, properties of atoms and periodic
table, and light.

Physical Education
Grade: 6/7/8
1 Year
This is an activity course, which requires participation in a variety of physical activities. The students
will be instructed in the general knowledge, rules, fundamentals, and coordination of various sports and

Handbook
activities. Students actively take part in soccer, basketball, softball, volleyball, baseball and physical fitness.

**ELECTIVES**
A variety of elective classes such as art, band, choir, computers, and drama are offered during the school years. Additional elective classes may be added.

**HIGH SCHOOL - ACADEMICS**
Redding Christian High School endeavors to provide a learning environment that integrates life-changing biblical principles with rigorous academic subject matter to prepare our students for a life exemplified by high moral character through an active relationship with Jesus Christ.

It is expected that RCHS students will:
- Be critical/complex thinkers who apply academic knowledge to real life situations through the development of independent investigative skills and problem-solving processes
- Be a self-directed learner who takes responsibility for academic success by setting achievable goals and demonstrating higher order thinking skills to locate, organize, and evaluate information in order to reach those goals
- Become a life-long learner who analyzes, prioritizes, applies, and evaluates information from a biblical worldview.

The RCHS college preparatory curriculum is by design expecting that the majority of RCHS graduates will pursue post-secondary education. There are two basic categories of college preparatory course work, General Subject Requirements and Honors. The categories are briefly described below as an overview of how RCHS addresses each one.

**COLLEGE PREPARATORY SUBJECT REQUIREMENTS**
Most 4-year colleges require applicants to verify completion of specific college preparatory subject requirements. For example, the University of California (UC) requires 15 units of high school coursework (a unit is equal to two semesters of study) also known as the "a-g" subjects or requirements. The subject requirements are designed to prepare high school students for college level work. One measure of how well high school students are prepared for college level work is their performance on college entry examinations such as the Terra Nova or ACT.

<table>
<thead>
<tr>
<th>UC “A-G” Requirements</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;a&quot; History/Social Science</td>
<td>2 years required</td>
</tr>
<tr>
<td>&quot;b&quot; English</td>
<td>4 years required</td>
</tr>
<tr>
<td>&quot;c&quot; Mathematics</td>
<td>3 years required, 4 years recommended</td>
</tr>
<tr>
<td>&quot;d&quot; Laboratory Science</td>
<td>2 years required, 3 years recommended</td>
</tr>
<tr>
<td>&quot;e&quot; Language Other than English</td>
<td>2 years required, 3 years recommended</td>
</tr>
<tr>
<td>&quot;f&quot; Visual and Performing Arts (VPA)</td>
<td>1 year required</td>
</tr>
<tr>
<td>&quot;g&quot; College Preparatory Electives</td>
<td>1 year required</td>
</tr>
</tbody>
</table>

**HONORS**
Honors courses are advanced versions of the general college preparatory subject requirements. It is important to note that most colleges or college programs do not accept honors grade points for admission. Individual high schools may designate specific courses as “honors” without necessarily being
certified by an outside agency. Most colleges expect that high school courses designated “honors” will meet at least the following criterion:

- Have established prerequisites and must be open only to those students fulfilling those prerequisites.
- Have distinctive features in terms of extended content and additional workload that set them apart from regular high school courses in the same subject.
- Have a comprehensive written final examination.

The UC does certify high school honors courses for admission and the California State University (CSU) also accepts UC certified honors courses for admission.

**ADVANCE PLACEMENT (AP)**

Students may take AP tests without taking AP courses. A qualifying score on an AP exam may give the student college credit or advanced standing in the subject in many colleges. There are colleges that require students who enroll in specific college majors to take pre-requisite courses even with passing AP scores in the subject area.

**NATIONAL HONOR SOCIETY**

Sophomore through Seniors are eligible for the National Honor Society. Students must have a cumulative G.P.A. of 3.5 and above. Membership is based on leadership, community, service and scholarship. Students will have the advantage of noting their membership on college applications as well as a chance for National Merit Scholarships.

**RCHS CURRICULUM**

The RCHS *College Preparatory Course Requirements* meet the “a-g” subject requirements verified by the University of California (see [http://www.ucop.edu/doorways/](http://www.ucop.edu/doorways/) and select the “Course Lists” button). Redding Christian High School *General Course Requirements* meet RCHS basic course requirements for graduation.

<table>
<thead>
<tr>
<th>Graduation Requirements</th>
<th>RCHS College Preparatory Course Requirements</th>
<th>RCHS General Course Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bible</td>
<td>40 credits required</td>
<td>40 credits required</td>
</tr>
<tr>
<td>History/Social Science</td>
<td>40 credits required</td>
<td>40 credits required</td>
</tr>
<tr>
<td>English</td>
<td>40 credits required</td>
<td>40 credits required</td>
</tr>
<tr>
<td>Mathematics</td>
<td>40 credits recommended</td>
<td>30 credits required</td>
</tr>
<tr>
<td>Laboratory Science</td>
<td>40 credits recommended</td>
<td>20 credits required</td>
</tr>
<tr>
<td>Language Other than English</td>
<td>30 credits required</td>
<td>20 credits required</td>
</tr>
<tr>
<td>Visual and Performing Arts (VPA)</td>
<td>10 credits required</td>
<td>10 credits required</td>
</tr>
<tr>
<td>Physical Education/Health</td>
<td>20 credits required</td>
<td>20 credits required</td>
</tr>
<tr>
<td>Elective</td>
<td></td>
<td>30 credits required</td>
</tr>
<tr>
<td>Minimum Total</td>
<td>260</td>
<td>260</td>
</tr>
</tbody>
</table>

*One year may be substituted for involvement in junior varsity or varsity team sports. Students who play 2 sports within the same academic year will receive 5 credits. Playing 3 sports within the same year will receive 10 credits.*
### High School Course listings (all courses are subject to student enrollment)

<table>
<thead>
<tr>
<th>Math</th>
<th>English</th>
<th>Social Studies</th>
<th>Performing/Visual Arts</th>
<th>Foreign Language</th>
<th>Science</th>
<th>Physical Education/Health</th>
<th>Electives</th>
<th>Science</th>
<th>Physical Education/Health</th>
</tr>
</thead>
<tbody>
<tr>
<td>Algebra I</td>
<td>English 9, 10, 11, 12</td>
<td>Geography</td>
<td>Drama</td>
<td>Spanish I, II, III</td>
<td>Earth Science</td>
<td>Advanced Web Design</td>
<td>Computer</td>
<td>Earth Science</td>
<td>Advanced Web Design</td>
</tr>
<tr>
<td>Geometry</td>
<td></td>
<td></td>
<td>Art I, Art II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Biology</td>
<td></td>
</tr>
<tr>
<td>Algebra II</td>
<td></td>
<td></td>
<td>Music Appreciation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Anatomy</td>
<td></td>
</tr>
<tr>
<td>Pre Calculus</td>
<td></td>
<td></td>
<td>Choir</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Chemistry</td>
<td></td>
</tr>
<tr>
<td>Calculus</td>
<td></td>
<td></td>
<td>Instrumental Music</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Physics</td>
<td></td>
</tr>
</tbody>
</table>

### HIGH SCHOOL ADD/DROP POLICY

All requests made for dropping or adding a class shall be made within the first ten (10) school days of the semester. All requests will need the approval of the parents or guardians, the school guidance counselor, and the teacher.

### GRADING SYSTEM

The academic year is divided into approximately two eighteen-week semesters. RCS uses a quarter/semester grade reporting system. Students in grades 6-12 use the following scale for grading:

- **A (90% - 100%)** Mastery 4.00 GPA
- **B (80% - 89%)** Partial Mastery 3.00 GPA
- **C (70% - 79%)** Satisfactory 2.00 GPA
- **D (60% - 69%)** Little Mastery 1.00 GPA
- **F (0% - 59%)** No Mastery 0.00 GPA
- **I (Incomplete)** Incomplete Work*

*If a student receives a grade of “incomplete,” it means that the required work for that subject/course has not been completed. An incomplete is usually given when a student has missed school due to illness and has work that has not been turned in. All incompletes must be made up within two weeks of the end of the grading period. If the work is not completed within the allotted time, the incomplete work will receive an “F” and the class must be retaken.

### PROGRESS REPORTS

Progress Reports will be emailed from the office once per quarter. Please consult the monthly calendar for specific dates.

### REPORT CARDS AND CONFERENCES

Report cards for students are emailed home quarterly. Parent/teacher conferences are held at the end of the first quarter. Parents are encouraged to regularly monitor their students performance through RenWeb and contact the teacher anytime there is a question or concern.
GRADE POINT AVERAGE
Grade Point Average (GPA) is a system used to compute a grade average for a quarter, a semester, or for the student’s total coursework for four years. GPA is used to compute honor roll, probation, class rank, and eligibility for extra curricular activities.

HONOR ROLL RECOGNITION
Honor Roll recognition is awarded as follows:

- Outstanding Honors: 4.0
- High Honors: 3.5 – 3.99
- Honors: 3.0 – 3.49

TESTING & EVALUATION
The following tests are administered at Redding Christian School:

- AP: AP Math 11, 12
- TERRA: Terra Nova Tests K – 8
- PSAT: Preliminary Scholastic Aptitude Test 10, 11
- SAT: Scholastic Aptitude Test 11, 12
- ACT: American College Test 11, 12
- SAT II: Subject Test 11, 12

The following tests are administered at local public schools and are required for college entrance:

- SAT: Scholastic Aptitude Test 11, 12
- ACT: American College Test 11, 12
- SAT II: Subject Test 11, 12

MIDDLE SCHOOL FINALS
Sixth through eighth grades will have finals in each class. The test is calculated within the quarter grade.

HIGH SCHOOL FINALS
Finals are cumulative tests over the subject matter taught during the previous semester. They are given at the conclusion of each semester. Final exams account for 10% of the semester grade.

PROMOTION REQUIREMENTS
In order to progress to the next grade, students must satisfactorily complete the course requirements for each grade level. Students will be evaluated for promotion to the next grade if they earn an “F” in any core academic subject (English, reading, math, science, and social studies) or if they have more than two “D’s” in core academic subjects for two or more quarters.

8TH GRADE PROMOTION CEREMONY
At the end of the school year, there will be a special promotion ceremony for all students who have satisfactorily completed the course requirement for the 8th grade.

HIGH SCHOOL GRADUATION
Redding Christian High School holds a very special graduation ceremony. A senior will not be awarded a diploma and may not participate in the graduation ceremony until he has completed all requirements and accumulated the total credits necessary. All financial obligations, including a graduation fee, must be met before the student can participate in commencement exercises. Seniors meet in the fall with a representative from the Jostens Company to create their graduation announcements and be measured for their caps and gowns.
**STEPS TO COLLEGE**

The following is a list of steps to be taken each year of high school to help insure college acceptance.

**Freshman Year**
1. Take a college prep schedule of classes.
3. Get involved in extra curricular activities.

**Sophomore Year**
1. Take a college prep schedule of classes.
3. Continue involvement in extra curricular activities.
4. Begin to look at college/career interests.
5. Take the PSAT.

**Junior Year**
1. Take college prep and honors classes.
3. Continue involvement in extracurricular activities.
4. Send for college information.
5. Visit college campuses and college fairs.
6. Take the SAT in the Spring.
7. Consult scholarship directories.
8. Attend junior class academic meeting.

**Senior Year**
1. Take college prep and honors classes.
3. Continue involvement in extra curricular activities.
4. Retake the SAT in the Fall.
5. Send in college applications by October/November.
6. Apply for scholarships.
7. Mail financial aid application in January.

**TRANSCRIPT REQUESTS**

Transcripts are available by filling out a transcript request form available in the school office. The first two transcripts are available at no charge; a fee is charged for each additional transcript. Allow five days for transcripts to be issued.
**BOOKS AND SUPPLIES**

Students will be issued textbooks. All books must be covered and students may not write in the books. Books may not be covered with contact, sticky or tacky materials. Books that show evidence of these types of covers will require the student to purchase a replacement book at the end of the year. Fines will be given at the end of the year for abnormal wear and tear of the textbooks.

**SUPPLIES/Fees**

Some courses will require certain fees. Please cross reference your child’s class schedule with the fee amounts sent out in the summer newsletter. You may contact the office at any time to verify possible course fees. Along with the class fees, a supply list will be available on RenWeb.

**HOMEWORK AND MAKEUP WORK**

Redding Christian School recognizes the educational value and importance of homework for students. We believe that meaningful home study is a necessary part of each student’s educational program and that it should be related to the educational philosophy and goals of the school. Homework should be a purposeful extension of the school day providing the student with additional opportunities for the development and reinforcement of a course’s instructional objectives.

It is expected that through Middle School and senior high, students will increasingly take personal responsibility for completing their homework. Teachers are sensitive to emergencies at home, and should be contacted by phone or voicemail in these situations. Special arrangements can be made for students who need extra time because of extenuating circumstances; however, these will be considered on an individual basis and must be approved by the teacher. All assignments are expected to be completed on time and ready to be turned in at the beginning of the class period. At a minimum, daily assignments that are handed in late for reasons other than illness or excused absences will receive reduced credit – 20% reduction the first day. No credit given after day 4. A teacher, depending on the class and the nature of the assignment, may not accept an assignment submitted late. Specific coursework requirements and expectations are included in course syllabi.

**EXTRA WORK REQUESTS**

No extra credit work will be assigned to bring up a grade. However, teachers may use their discretion to allow students to redo or correct assignments.

**PARTIAL CREDIT**

Partial credit earned for incomplete assignments will be based on the content and amount of work completed.

**ACADEMIC PROBATION**

Academic probation is designed to hold a student accountable when grades drop to “D” or “F” levels.

**PHYSICAL EDUCATION**

Students will be required to purchase and wear the school’s adopted PE uniform. Order forms will be available the first week of school. Tennis shoes must be worn when playing in the gym. We strongly recommend that each part of the PE uniform be clearly marked with the student’s name in case it is lost.

All students in all grades must take PE unless excused by a doctor for medical reasons. High school students are required to take two years of PE. The school provides gym lockers and students provide their own locks. No uniforms are needed for 1st through 5th grade.
On the last school day of each week uniforms should be taken home and washed before being returned to school. Inappropriate behavior during PE or in the locker rooms is not allowed. If a student breaks a piece of PE equipment due to misuse, the student will be billed for the equipment.

**MIDDLE SCHOOL ACTIVITIES**

**STUDENT COUNCIL**
The student body of Redding Christian Middle School has an active Student Council. The council is comprised of selected class representatives. The council holds regular meetings to discuss issues related to student body projects, recreational and social activities, and to uphold the school in prayer.

**YEARBOOK**
Redding Christian School has an outstanding yearbook which is produced by our own high school students. All students are encouraged to purchase a yearbook through our yearbook department. A local photography company takes individual and class pictures for purchase in the spring and fall.

**MIDDLE SCHOOL COMMUNITY SERVICE**
The middle school department of RCS takes one full school day for a scheduled community service opportunity. This is designed to help orientate the students to the needs of our local community and to help them reach out to others.

**ECOLOGY CAMP**
At the end of the school year, all middle school students participate in the annual outdoor camp. Students are involved in raising funds for this camp throughout the school year, thus helping to supplement the cost of the week long camp.

**SPIRIT WEEK**
One week during the second semester of the school year, students are involved in a variety of fun-filled activities for spirit week. Special events are planned for each day of the week and students dress up according to the scheduled topic of the day.

**DANCE POLICY**
Redding Christian School recognizes that opinions vary among Christians as to the propriety of social dancing. Redding Christian School does not sponsor school dances.

**SOCIALS**
Special school socials are planned for each month, alternating between an on campus activity and an off-campus activity.

**HIGH SCHOOL ACTIVITIES**

**STUDENT COUNCIL**
Redding Christian High School encourages the development of leadership qualities. The RCHS Student Council is open to all students who meet the following requirements:

1. Council members must have a 2.5 GPA with no grade lower than a ‘C’.
2. Council members must have good citizenship and class behavior records.
3. Council members must have attended RCHS for at least one semester.
ACTIVITY PROGRAM
There is a wide range of social activities for students to be involved in that are geared to the varied interests of the student body. High school activities vary greatly from year to year. The cost of each activity varies and most have a sign up deadline. Fees paid for activities are non-refundable.

GUEST PASSES
If a student desires to bring a non-RCHS student to a school event, a guest approval form must be obtained from the school office. It must be filled out, signed by the parents of the RCHS student, and returned to the school office for approval a minimum of three days before the close of sign ups. If the guest is approved, a guest pass will be issued for the event. Guests are expected to obey all RCHS rules and policies while attending the event.

STUDENT VISITATIONS
Pre-arranged visits for prospective students are scheduled through the office. Prospective student visitors must check-in with the school office on the approved day to sign in and pick up a class schedule to follow while on campus. Student visitors must comply with school behavior policies and the dress code during the visit and checkout with the office prior to leaving campus.

Lunchtime visits by former RCHS students, or guests of current students, may be requested through the school office. If approved, visitors must comply with school behavior policies and the dress code during the visit and checkout with the office when leaving campus. Lunchtime visitors are not to linger after the lunch period or go to classes before or after lunch. Requests may be denied because of special activities on campus, problems during a prior visit, etc.

CLUBS
Students are encouraged to get involved in campus clubs. To start a club, students must have a faculty advisor, five interested students and a charter accepted by the administration.

MUSIC POLICY
Redding Christian High School promotes using Christian music during activities, rallies, athletics and graduations. Occasional use of “theme music” may be used with prior approval from administration. As much as possible, Christian materials should be used exclusively.

ATHLETICS

PHILOSOPHY
It is our purpose to glorify God by winning with honor and losing with grace. We desire to win, but only if in so doing, we honor God. Christians are ambassadors for Christ and the light of the World and there is no place better to exemplify a Christ-like attitude than in the area of sports.

MIDDLE SCHOOL SPORTS SELECTION
Redding Christian School participates in league sports, which includes both public and private schools.

<table>
<thead>
<tr>
<th></th>
<th>Fall</th>
<th>Winter</th>
<th>Spring</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Girls Volleyball</td>
<td>Boys Basketball</td>
<td>Boys Baseball</td>
</tr>
<tr>
<td></td>
<td>Co-Ed Soccer</td>
<td>Girls Basketball</td>
<td>Girls Softball</td>
</tr>
</tbody>
</table>
HIGH SCHOOL SPORTS SELECTION
Redding Christian School currently offers the following athletic teams

<table>
<thead>
<tr>
<th>Fall</th>
<th>Winter</th>
<th>Spring</th>
</tr>
</thead>
<tbody>
<tr>
<td>JV Girls Volleyball</td>
<td>JV Girls Basketball</td>
<td>Varsity Softball</td>
</tr>
<tr>
<td>Varsity Girls Volleyball</td>
<td>JV Boys Basketball</td>
<td>Varsity Baseball</td>
</tr>
<tr>
<td>Varsity Co-Ed Soccer</td>
<td>Varsity Girls Basketball</td>
<td>Varsity Track</td>
</tr>
<tr>
<td>Varsity Swimming</td>
<td>Varsity Boys Basketball</td>
<td>Varsity Golf</td>
</tr>
<tr>
<td>Varsity Football</td>
<td></td>
<td>Varsity Tennis</td>
</tr>
<tr>
<td>Cross-Country</td>
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<td></td>
</tr>
</tbody>
</table>

LEAGUE
Redding Christian High School is a member of the California Interscholastic Federation (CIF), Division 5/6 and competes against area member schools. As a member of CIF it is the obligation of RCHS to field the best competitive teams possible.

ELIGIBILITY
All students who want to participate in CIF approved sports at RCHS must:
1. Be enrolled in at least five classes at RCHS.
2. Be progressing toward graduation.
3. Maintain a 2.0 grade point average, based on a 4.0 scale in enrolled classes.
4. Not have failed any class in the previous grading period.
5. Read the RCS Athletic Handbook and sign an Athletic Contract.

BEHAVIOR GUIDELINES
It is the desire of RCS to hold our athletes to a high standard of behavior, as they are role models to other students. We follow a three-step system in discipline.

1. Any player receiving his/her first behavior detention must sit out the first half of the following games or do extra running at the coach’s discretion.
2. The second behavior detention will result in consequences that require additional loss of playing time and/or additional running in practice according to the coach’s discretion.
3. The third behavior detention will result in a conference between the player, parent, coach and athletic director to determine what the problem is, how to solve it and the consequences. The player may not play in a game after a 3rd behavior detention until the conference has occurred and the issues with the player have been resolved.

Players may practice with the team during a suspension.

FINANCIAL OBLIGATIONS AND EQUIPMENT
A sports fee will be assessed per season to help offset the cost of the sports program. Students are expected to take proper care of all school equipment. Damage charges will be assessed if equipment is damaged.

ATTENDANCE
It is important that students are at school every day possible. We encourage you to make doctor appointments during non-school hours or during the last hour of the school day.

If a student must leave school before the end of the day, a note must be sent to the office in the morning. When parents arrive to pick up the child, they must come to the office to sign the child out. The office
staff will send for the student. If students return before school is out for the day, they must sign back in through the office.

ARRIVAL AND DISMISSAL
Students are not to arrive at school earlier than 7:30 a.m. and should be picked up after school by 3:15 p.m. Students with a 0 period or after school activities have clearance to be on campus other than times stated.

TARDINESS
Punctuality is one of the character traits we teach at Redding Christian School. A tardy at RCS is defined as “arriving at class after the starting time, or arriving at class without your materials for that class.” Therefore, out of respect for our teachers and the other students and the desire to model positive Christian qualities, all students are required to be seated in their classrooms by the time class begins. Repeated tardiness will be handled through the office.

TARDY PROCEDURES
Tardy Consequences:
- 1st tardy – Verbal warning by teacher
- 2nd tardy – Communication to parents: The teacher will phone or email
- 3rd tardy – Detention
- 4th tardy – Detention
- 5th tardy or More Possible Actions
  -- Parent conference
  -- Suspension (1-5 days)
  -- Work detail on campus
  -- Saturday School

ILLNESS
It is important that students be in good health when they come to school. Students attending school while sick are unable to enjoy their day and run the risk of sharing their illnesses with their classmates. A student with a fever or any other symptoms of illness should NOT be sent to school. Students need to be well enough to participate in all school activities while they are here, including eating lunch and playing outside. Special considerations will, of course, be made for children with long-term injuries or unusual medical needs.

EMERGENCY PROCEDURE
In the event of an illness or medical emergency during school hours, the school will attempt to contact a parent. The school will administer first aid should it be required. Please complete the Emergency Contact information on RenWeb for your student(s) in case of an emergency. This will be our source of information on who to call should a parent not be available.

GENERAL ATTENDANCE
Regular attendance is essential to school success. Attendance is necessary to gain the full perspective of the class. Absences are normally excused for family emergencies, pre-approved vacations, funerals, doctor appointments, acute illness in the family, or quarantine in the home (California Education Code 48205). Unexcused absences are any absences not expressly noted in the previously mentioned criteria, even if accompanied by a parental note. Examples of unexcused absences include shopping excursions, attending sporting events, visiting family/friends, etc. The authority for determining the legitimacy of an absence rests with the school administration.
Family vacation days may be excused absences if the pre-approved absence policy described below is followed. Examples of unexcused vacation absences include final exam days, spiritual emphasis retreats, and community service outreach days.

The student is responsible to inform each teacher of these upcoming absences and arrange for work to be completed. Excessive absences may result in a loss of credits earned toward graduation, and/or may result in expulsion from RCS.

Absences are tallied quarterly; therefore, each student is allowed 1 unexcused absence each quarter without a grade reduction. Grade reductions will be made for additional unexcused absences as follows:

2 unexcused absences = 2% drop in final quarter grade
3 unexcused absences = 5% drop in final quarter grade
4 unexcused absences = 8% drop in final quarter grade
5 unexcused absences = 12% drop in final quarter grade

**PRE-ARRANGED ABSENCES**

On rare occasions a family may need to miss school for a special reason. The school allows advance arrangements to be made for these events, but urges parents to consider carefully the cost to the student’s education. Just as a parent makes arrangements in advance before missing work, so students must make similar arrangements for missing their “work”. The family must take the initiative to contact the school and meet the requirements for such absences. Pre-arranged absences require the following:

- The Pre-arranged Absence Form is secured from the office at least 2 weeks prior to the intended day of absence. Attach a note from the parent indicating the reason the student will be absent and submit to the administrator for approval.
- After the administrator has signed the form, students will obtain signatures from each teacher thus notifying the teacher of the pending absence. This does not mean that the teacher approves the absence.
- Once the teachers have signed the form, it must be turned into the office at least two school days prior to the intended day of absence.
- All regular homework or assignments must be turned in before the absence unless an exception is arranged in advance with the teacher.
- All major projects or research papers must be turned in before the absence.

**TRUANCY**

If a student is discovered “cutting” a class or classes, he or she will receive a zero on the assignments for any classes missed that day and may receive a suspension. Further incidents of this type during the course of the school year may result in expulsion. The definition of a “cut” is as follows: anytime a student is not in the class to which he/she is assigned without approval from staff.

**SCHOOL RELATED ACTIVITIES**

Students are responsible to make up work when absent for a school related activity.

**STUDENT CONDUCT AND DISCIPLINE**

At Redding Christian School we strive to implement a positive, affirming discipline policy. It is expected that every student will maintain high standards of personal behavior requiring only a minimum of disciplinary action by the school. The purpose of discipline in a Christian school is to bring the student to maturity in Christ so that the student will exercise self-control in all areas of life.

Expectations:
- Show proper respect to all in authority.
- Students are to treat one another with kindness and respect. Name-calling or derogatory phrases are not acceptable.
- The school facility and property of others must be treated with care and respect.
- Be punctual and prepared.
- Cigarette lighters, matches, radios, CD/MP3 players, or electronic games are not to be brought to school. Students’ cell phones are to remain off during school hours and only used with specific permission.
- Gum chewing is not allowed during school hours.
- When on school premises, students should walk and should speak in conversational tones. No yelling.
- Swearing, chemical abuse, cheating, possession of weapons or any conduct or attitude that the teachers or administrators deem not to be consistent with a Christian school atmosphere will result in immediate discipline or expulsion.

Correction of attitudes or infractions will always be approached from a biblical perspective and care with the full expectation of positive change. If a student’s attitude or actions shows that he or she is not interested in supporting and working within the school rules, then appropriate consequences will result.

**BEHAVIORAL PROBATION**
A student will be placed on behavioral probation for disciplinary reasons if behavior results in administrative action, an uncooperative attitude persists, or little improvement in behavior is evident. Parents will be asked to attend a conference when misbehavior becomes an issue. The administrator will determine the length and terms of probation. If a student does not meet the terms of the probation within the required time, the student may be expelled from school.

**CHEATING/PLAGIARISM**
For all forms of academic dishonesty at RCS, instructors may decide academic consequences on an individual basis, given the nature, provability, and severity of the offense. The instructor will fill out a restorative action citation, and the Principal will pursue disciplinary action in addition to academic consequences. Potential consequences may include:
- Grade reduction on the assignment in question.
- Grade of zero (0) for the assignment in questions with no opportunity to make up the work in any way, including extra credit.
- Notification to parents of academic dishonesty.
- Conference with the individual student, their parent(s)/guardian(s) and an administrator.
- Suspension for repeated offenses.
- Failing grade for the quarter or semester (no credit for the course).
- Inclusion of the citation in your disciplinary record.

**DETENTION**
Detention is a supervised, quiet study time for students receiving discipline for conduct not in keeping with school guidelines. Detention is monitored by Faculty/Staff members.

**DETENTION POLICY**
Detentions will be served at an assigned room for one hour once a month. Parents will need to make arrangements for transportation, and siblings may not be left on campus during this time. Detention dates and times are not negotiable except in the case of emergencies or pre-arranged appointments. Students neglecting to appear for detention will be assigned Saturday school.
SATURDAY SCHOOL

Saturday School will be given for students who have repeat tardies and as a discipline for students not responding to detentions. Since Saturday School incurs an additional expense to the school, a fee will be charged to each student assigned to Saturday School. A two-hour Saturday School will be $10.00; a four-hour Saturday School will be $20.00.

Students assigned Saturday School will be informed the Monday before the Saturday to be served and provided written notification requiring a parent’s signature. Students who are tardy to Saturday School will be given an additional Saturday to serve. Students attending Saturday School will abide by all school policies including dress code.

SUSPENSION

Suspension is withholding the privilege of attending class from the student. The intention is to provide the student the opportunity to reflect upon the seriousness of his/her actions, and take the necessary steps to correct his/her behavior and attitude.

Offenses involving suspension include, but are not limited to: forgery, inappropriate language, fighting, intimidation, stealing, truancy, cheating, defiance, multiple tardies, chemical abuse, gambling, vandalism, improper moral conduct and repetitive minor offenses.

EXPULSION

Expulsion is the mandatory withdrawal from school. Expulsion will be recommended if it becomes apparent a student’s behavior is preventing classroom instruction or is in violation of RCS philosophy. Students who are expelled may not attend any school functions on or off campus. They may not return to Redding Christian School during the school year in which they have been expelled. To be readmitted to RCS the student must show a changed and repentant attitude. The administrator may recommend the option of withdrawal from RCS in lieu of expulsion. The school board and administration understand the seriousness of expulsion and do not take these matters lightly. Although our goal is restoration and reconciliation, there are times that expulsion is a necessary consequence of behavior.

Offenses and actions involving expulsions include, but are not limited to: possession or use of illegal drugs or alcohol both on and off campus, possession of any type of weapon, striking a teacher or staff member, destruction of school property, involvement in gang activity, reckless or dangerous driving, endangering lives, multiple suspensions, inappropriate moral conduct, and conceiving a child.

APPROPRIATE MORAL CONDUCT

The potential for serious moral misconduct of students is as real in a Christian school as it is in the world. Matters of immoral conduct will be dealt with on a case by case basis at the Board’s discretion. Moral misconduct is defined as any verbal or physical behavior expressly seen or construed as being immoral, sexual in nature and or categorized as an act of sexual harassment. This would also include personal use, possession or distribution of any pornographic materials.

USE OF DRUGS, ALCOHOL, AND TOBACCO

Total abstinence from the use of tobacco, alcoholic beverages, and non-prescribed drugs is expected of all students at all times.

The RCS school board is committed to the enforcement of a “zero tolerance” policy for substance abuse among its students and staff. We are required to fully investigate any situation where this policy may have been violated. In cases of reasonable cause, drug testing will be required at a school contracted lab facility in the manner prescribed by that lab in order that there be no ambiguity in the test results. The school is to bear the cost of whatever investigation or testing may be required.
In the case of substance abuse, sexual harassment, theft/burglary, weapons, arson, bomb threat, initiation/hazing the following actions will take place:

- Referral to the appropriate law enforcement agency as required by legal codes
- Administrative action and possible expulsion

**SEXUAL HARASSMENT POLICY**

Redding Christian School is committed to maintaining an academic environment in which all individuals treat each other with dignity and respect and which is free from all forms of intimidation, exploitation and harassment. This school is prepared to take action to prevent and correct any violations of this policy. Anyone who violates this policy will be subject to discipline up to and including termination and expulsion. Students may report incidents of sexual harassment to any staff member.

**DEFINITION OF SEXUAL HARASSMENT**

Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature made by someone from or in the work or educational setting under any of the following conditions:

- Submission to the conduct is explicitly or implicitly made a term or condition of an individual’s academic status, progress, or decisions affecting the individual.
- The conduct has the purpose or effect of having a negative impact upon the individual’s academic performance, or of creating an intimidating, hostile, or offensive school environment.

**EXAMPLES OF SEXUAL HARASSMENT**

Unwelcome sexual conduct of this type can include a wide range of verbal, visual or physical conduct of a sexual nature. Among the types of conduct that would violate this policy are the following:

- Unwelcome leering, sexual flirtations or propositions.
- Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions.
- Graphic verbal comments about an individual’s body, or overly personal conversation.
- Sexual jokes, stories, drawings, pictures or gestures.
- Spreading sexual rumors.
- Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
- Touching an individual’s body or clothes in a sexual way.
- Cornering or blocking of normal movements.
- Displaying sexually suggestive objects in the educational environment.
- Any act of retaliation against an individual who reports a violation of the school’s sexual harassment policy or who participates in the investigation of a sexual harassment complaint.
- Cell phone images with a sexual nature.

**OUT OF SCHOOL BEHAVIOR STANDARDS**

Students enrolled at Redding Christian School are expected to exhibit morals and character reflecting biblical standards whether they are on or off campus. Students represent their families, themselves, their school and their Lord wherever they go. Therefore, language, sexual conduct, obeying the law and overall behavior in general which violates the spirit and expectations of an RCS student will result in appropriate disciplinary action, even if it occurs on weekends, holidays, vacation breaks, or on the Internet, cellular devices, etc.

**CLASSROOM DISCIPLINE (MIDDLE SCHOOL)**

The individual teacher will handle classroom discipline. A student will be given verbal warning for unacceptable behavior and a check mark will be recorded on the discipline sheet. Students are allowed
three checks per day before having to serve a detention. The teacher will contact the parent when a student is having difficulty in classroom behavior. An automatic detention will be given for the following:

- Disrespect
- Repeated violation of dress code.

**DISCIPLINARY DETENTIONS (MIDDLE SCHOOL)**

Detentions received for discipline problems will be served after school on the date assigned by the teacher. Parents will need to make arrangements for transportation, and siblings may not be left on campus during this time. Detention dates and times are not negotiable except in the case of emergencies or pre-arranged appointments. Students neglecting to appear for detention will serve two in its place.

Behavior is not changed unless the school and home carry out the discipline together. If detentions are not taken seriously at home, they will become meaningless to the student.

All detention slips must be signed and returned the day after they are issued. Failure to do so will result in further consequences.

**“CONDITIONAL DETENTIONS (MIDDLE SCHOOL)**

We understand that there are times a student may forget to do an assignment. We allow students to turn in the work the next day, but they receive a “conditional” detention which must be signed by parents so they know the status of their student. Students are allowed six “conditional” detentions before they serve an in-school suspension.

All detention slips must be signed and returned the day after they are issued. Failure to do so will result in further consequences.

**SUSPENSION (MIDDLE SCHOOL)**

Redding Christian Middle School utilizes two types of suspension. Six “Conditional” and/or three behavior detentions in a quarter result in a one-day **in-school suspension**. The student will report to the school office on the date assigned. The second violation of this limit results in a three-day **at-home suspension**; the third violation results in a two-week suspension; and after the fourth violation, the student will be expelled. When a student has earned a suspension, he/she may only earn 80% credit on all work done during his/her suspension period.

For more serious offenses such as, but not limited to, fighting, swearing, or defacing property, students may be automatically suspended from school.

**STUDENT DRESS**

**DRESS CODE PHILOSOPHY**

The purpose of a dress code in a Christian school setting is to exemplify standards of appearance that reflect human dignity as God’s image-bearers on earth. The RCS standards of dress and grooming are in keeping with Christian ideals we seek to establish in those who attend our school. We have set a moderate age-appropriate tone, avoiding the extremes of both legalism and liberalism. There are four components the school board considers when setting guidelines for grooming standards:

- The issue of modesty
- The issue of safety in class and on the campus
- The way RCS staff and students represent Godly character to the community
• The student attire being conducive to a serious academic environment

The dress code should assist the students in displaying Christian character traits such as modesty, humility, esteeming others, and not attempting to draw attention to themselves.

It is a generally recognized principle in the world of work that dress is important. Most places of employment have standards of dress. As many studies show, businesses and educational institutions alike have discovered that appropriate dress symbolizes professionalism, pride, unity, and a person’s attitude about himself.

A differentiation should be made between a student’s play clothes and school clothes. Getting an education is the “profession” of the student while he/she is in school. A dress code contributes to the sense of the school being important business.

Appropriate grooming standards also serve to attract those who visit our school and gives them confidence in the dedication and professionalism of those who work here, students and staff alike.

We recognize that with age comes increased responsibility and choices; therefore, as a student moves through the various levels of the school, more freedom is given.

We understand that few issues generate more debate and emotion than the dress code. Partly this is due to the fact that while the Bible does give us general principles to follow concerning attire, it does not dictate specifics. There is no such thing as a “Christian dress code.” Therefore, there will be certain aspects of the dress code that are the arbitrary decision of the school board and administration as they seek to apply the four principles listed above. Fads and fashions change rapidly and we are left making judgment calls on the appropriateness of certain attire. We ask that parents support us in these decisions. Parental attitudes will be directly reflected in the students’ attitudes.

It is the responsibility of parents to be familiar with the dress code and monitor what their children wear before they leave the house. It is embarrassing for children to have to deal with this at school, and it is most unfair to put the burden on the teachers to have to “police” children in this area. It takes up valuable time that should be used for educational purposes when a teacher and then the office staff, have to stop and deal with dress code violations. When a student has repeat offenses, parents will be required to bring a pair of clothes and further consequences may be considered.

**GENERAL INFORMATION FOR BOTH GIRLS AND BOYS**

<table>
<thead>
<tr>
<th>ACCEPTABLE</th>
<th>UNACCEPTABLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Clothes must be in good condition</td>
<td>• Holes, tears, or frayed hems</td>
</tr>
<tr>
<td>• Dress shoes or tennis shoes</td>
<td>• Clothing too big or too tight</td>
</tr>
<tr>
<td>• Flip-Flops and sandals without back straps</td>
<td>• Tattoos or writing on the body</td>
</tr>
<tr>
<td>• Bible verses, logos, brand names and sports team logos that are not offensive</td>
<td>• Hats worn indoors</td>
</tr>
<tr>
<td>• Hair color and face paint for spirit week and home games only.</td>
<td>• Untied laces on shoes</td>
</tr>
<tr>
<td>• Boys and girls may wear jeans</td>
<td>• Gothic appearance/or any extreme style</td>
</tr>
<tr>
<td>• Modest length shorts – striped, plaid, jean and solid shorts</td>
<td>• Sweat or nylon type sport pants</td>
</tr>
<tr>
<td></td>
<td>• Offensive pictures or wording</td>
</tr>
<tr>
<td></td>
<td>• No “ribbed”, tight fitting tank tops</td>
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<tr>
<td></td>
<td>• Bare feet</td>
</tr>
</tbody>
</table>
**BOYS**

<table>
<thead>
<tr>
<th>ACCEPTABLE</th>
<th>UNACCEPTABLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Subtle, natural colored highlights in hair.</td>
<td></td>
</tr>
<tr>
<td>- Hair neatly trimmed above a dress shirt collar in the back</td>
<td></td>
</tr>
<tr>
<td>- Hair should be clean, neat and styled so it does not affect the vision or prevent the teacher from having eye contact</td>
<td></td>
</tr>
<tr>
<td>- Collared shirt/colored T-shirt</td>
<td></td>
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<tr>
<td>- Docker style pants</td>
<td></td>
</tr>
<tr>
<td>- Solid colored pants or jeans</td>
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</tr>
<tr>
<td>- Shaved head</td>
<td></td>
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<tr>
<td>- Extreme hair styles</td>
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<tr>
<td>- Facial hair</td>
<td></td>
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<tr>
<td>- Sideburns below the earlobe</td>
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<tr>
<td>- Make up</td>
<td></td>
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<tr>
<td>- Earrings</td>
<td></td>
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<tr>
<td>- Inappropriate/excessive accessories</td>
<td></td>
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<tr>
<td>- Any body piercing</td>
<td></td>
</tr>
<tr>
<td>- Plain white undershirts</td>
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</tbody>
</table>

**GIRLS**

<table>
<thead>
<tr>
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<th>UNACCEPTABLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Subtle, natural colored highlights in hair</td>
<td></td>
</tr>
<tr>
<td>- Hair should be clean, neat and styled so it does not affect the vision or prevent the teacher from having eye contact</td>
<td></td>
</tr>
<tr>
<td>- Skirts/dresses of modest length</td>
<td></td>
</tr>
<tr>
<td>- Dresses/blouses with wide shoulder straps</td>
<td></td>
</tr>
<tr>
<td>- Jeans</td>
<td></td>
</tr>
<tr>
<td>- Extreme hair styles</td>
<td></td>
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<tr>
<td>- Body piercing other than ear</td>
<td></td>
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<tr>
<td>- Excessive earrings</td>
<td></td>
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<tr>
<td>- Spaghetti Straps</td>
<td></td>
</tr>
<tr>
<td>- Midriffs showing</td>
<td></td>
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<tr>
<td>- Cleavage exposed</td>
<td></td>
</tr>
<tr>
<td>- Bra straps/any undergarments showing</td>
<td></td>
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<tr>
<td>- Razorback style tank top</td>
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</table>

**FORMAL OCCASIONS**

<table>
<thead>
<tr>
<th>BOYS</th>
<th>GIRLS</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Collared shirt</td>
<td></td>
</tr>
<tr>
<td>- Nice Docker style pants. No jeans</td>
<td></td>
</tr>
<tr>
<td>- Dress shoes – no tennis shoes</td>
<td></td>
</tr>
<tr>
<td>- Girls may wear strapless dresses but the neckline must be modest with no cleavage showing</td>
<td></td>
</tr>
<tr>
<td>- Dress/skirt to be a modest length when girl is in sitting position</td>
<td></td>
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</tbody>
</table>

**ATHLETIC GAME DAY**

<table>
<thead>
<tr>
<th>BOYS</th>
<th>GIRLS</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Collared dress shirt and tie (tie must be tied and worn properly and shirts tucked in) (<em>HS only</em>)</td>
<td></td>
</tr>
<tr>
<td>- Collared polo shirt (<em>MS only</em>)</td>
<td></td>
</tr>
<tr>
<td>- Nice Docker style or dress slacks, no jeans or shorts</td>
<td></td>
</tr>
<tr>
<td>- Football jerseys</td>
<td></td>
</tr>
<tr>
<td>- Dress/skirt to be a modest length when girl is in sitting position</td>
<td></td>
</tr>
<tr>
<td>- Skirts with blouse</td>
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</tbody>
</table>

***ALL dress code is at the discretion of Administration.***

**ALTERNATE DRESS CODE**

There will be times throughout the school year that students will have an alternate dress code due to special activities.

Non-school dress code clothing is permitted during alternate dress code events with the following stipulations:

- Tight or baggy clothing is prohibited. No sagging.
- Any clothing with an inappropriate message is prohibited.
• Hairstyles and jewelry/accessories are the same as in the regular RCS Dress Code.
• Shirts must be long enough so that the stomach is not showing when arms are raised.

PARENT-TEACHER INFORMATION

Redding Christian School views communication between the school and its families as an essential ingredient of successful Christian school education. The school or home may initiate this communication.

SCHOOL WEB PAGE

The RCS web page (http://www.reddingchristian.com) posts announcements and general information. It also has a direct link to RenWeb for student assignments, grades, and attendance. Links can be found at both RCS web page and RenWeb for teacher emails for direct communication.

MONTHLY NEWSLETTER

A monthly newsletter is available at the beginning of each month, and is posted on the RCS web site as well as RenWeb and a direct email from the office. This is a vital way of communicating all of the school events and schedules taking place on and off campus, as well as other items of interest.

TELEPHONE COMMUNICATION

Parents are encouraged to contact teachers during school hours through the voice-mail system. Teachers will return parents’ calls as soon as possible. Arrangements may be made to contact a teacher at home.

CONFLICT RESOLUTION

All staff members have an open door policy and welcome the opportunity to address concerns. Any questions concerning the classroom or teacher must be taken directly to that teacher. Questions concerning overall school philosophy or policies should be discussed with the administrator.

If a student or parent has a grievance regarding a teacher or activities relating to the classroom or student break times, they should go first to the teacher in a timely manner. If, after consulting together and praying for mutual understanding, there is no reconciliation, then they should agree to go together to the administrator for resolution of the problem.

In an organization where people have varying backgrounds and personalities, times will arise when there are conflicting ideas or opinions. Most concerns settle themselves when Biblical guidelines are followed. Matthew 18 tells us to go to the person to whom we have a question, concern, or difficulty. This eliminates gossip and misunderstanding.

PARENT INVOLVEMENT

At Redding Christian School, we depend heavily on parental involvement to fill the many needs that arise. Parents are a vital part of school life. There are many ways for parents to become involved throughout the year. We expect every family to volunteer in at least one area. Each family will be given a “Parent Participation” form to fill out at the beginning of every school year.

We do need to address an issue that can be sensitive. As much as we welcome and need parental help on field trips, class activities, projects, etc., small children divert much needed attention from the activity at hand. There is also often a safety factor with the presence of younger children. We recommend that moms trade babysitting hours with another person in the class if they do not have other alternatives for childcare. There will be some special activities that are appropriate and safe for siblings. Teachers will communicate when these occasions arise.
HIGH SCHOOL GENERAL INFORMATION

HONOR CUT PROGRAM
Second semester, Juniors and Seniors are afforded the privilege of leaving campus through the honor cut program. Juniors and Seniors who have a cumulative 3.50 GPA and are current on assignments in all classes, may take advantage of our “Off Campus Honor PASS”, which enables him/her to go off campus for eight (8) periods annually. Application must be made through the school office.

VEHICLE REGISTRATION/PARKING PERMITS
Students who drive to school must register their vehicles in the school office and purchase a $10.00 parking permit. Permits must be displayed in the back window of the vehicle or hang from the rear view mirror. A $5.00 fee will be given to any student not displaying the parking permit in his/her vehicle.

Students are to enter the designated parking area slowly and carefully. The use of an automobile on campus is a privilege and that privilege may be revoked if a student has repeated traffic safety offenses. Students, staff and parents are expected to drive safely at all times. Students are not to leave campus without permission from parents and must sign out in the office when leaving campus and sign back in upon return.

SUMMER SCHOOL/COLLEGE CREDITS
Credits earned from summer school and college courses will be accepted provided a student receives a minimum grade of “C”. Students taking a college course are given 3.33 high school credits for each college unit earned.

MISCELLANEOUS INFORMATION

CARE OF SCHOOL BUILDINGS AND EQUIPMENT
Students are encouraged to take pride in their school by keeping it clean and in good repair. If a student sees paper or trash on the ground, it should be picked up. If each student will do a part, litter will not be a problem. In the same way it is important for each student to keep the walls, desks and other surfaces free of graffiti. Any damage or vandalism will be treated as a serious offense and will be referred to the administration for action.

CLOSED CAMPUS
Redding Christian School operates a closed campus. By closed campus we mean that unauthorized visitors are not permitted on campus and students are not permitted to leave campus during the day without parental permission and school approval. All students must be in designated lunch areas and are not allowed to enter the parking lot without specific clearance from a teacher or office staff. Students should remember that if they must leave during the day, they are required to bring a note from home and must check out at the school office before leaving campus. Leaving campus for lunch is not encouraged since we only have 30 minutes. Honor passes may be used for lunch time WITH advanced notice. Seniors may go off campus for lunch but must have parent permission.

DISPENSING OF MEDICATION
Occasionally a student will need medication during the day. Teachers are not allowed to keep any medication in their rooms. If a student needs medication of any kind, a medical release form must be completed by a physician and kept on file in the office. These are good for the current school year only. Any prescription medication must be in the original prescription bottle and have the pharmacy label with the child’s name and dosage affixed to it.
LIABILITY INSURANCE
Liability insurance is carried on all students enrolled at RCS. Our policy does not replace any existing accident insurance already in force but is intended only to supplement existing insurance. It also covers times when students are participating in school-sponsored activities. A fee is billed at the beginning of each school year for this insurance.

LOST AND FOUND
Every year we accumulate large quantities of clothing and miscellaneous items in our Lost and Found. Students and parents are encouraged to check the Lost and Found often. It is helpful if names are written on all items (lunchbox, backpack, P.E. clothes, and jackets) with permanent marker. Lost and Found items are taken to a non-profit organization at the end of each month.

LOCKERS
School lockers, like all RCS property, are to be treated with respect. Writing, markings or defacement of any kind inside or outside the lockers is prohibited. Lockers are subject to search and seizure by the administration with probable cause. The areas around, under, and on top of the lockers are to be kept clean. Any damage to lockers should be reported to the office immediately. Students must sign a locker agreement form at the beginning of the school.

LUNCHES
Shasta Union High School District provides lunch for our school. Lunches are pre-ordered for a two week time period. The menu is emailed home as well as posted on the RCS website. There are reduced lunch prices for qualifying families. (Applications are available in the school office).

TRANSPORTATION
RCS does not have a school bus service. Parents may refer to the school directory or call the school office to locate other families in their area.

We have provided a map showing traffic routes for getting on and off the school property carefully and safely. It is very important that these traffic patterns be strictly adhered to for the safety of RCS students. Please carefully observe school exit and entry signs and cones to maintain the proper flow of traffic. If it is necessary to get out of the car, please park only in the designated parking areas.

SCHOOL CLOSURES
School closure reports during bad weather will be reported on KQMS 1400 AM or KVIP 98.1 FM on the radio, or Channel 7R on television. Families will also receive a phone call from one of our staff members if school has been closed. If school should close during school hours and students are present, parents will be notified by email, Facebook, and a phone call to pick them up.

TELEPHONE USE BY STUDENTS
The Governing Board believes that the personal use of electronic signaling devices during the school day creates a distraction which interferes with the educational process. Students in kindergarten through grade twelve may possess but not use cellular phones and other electronic signaling devices during the instructional day. The electronic signaling device must remain turned off during the instructional school day. Students are prohibited from using an electronic signaling device(s) including, but not limited to: cellular or digital phones, including those with the capability to capture/transmit digital images and/or photographs; pagers; beepers, and personal digital assistants, e.g., palm pilots, sidekicks, and blackberrys, during the instructional day or at a school activity without written permission from the school administration. Students are prohibited from using an electronic signaling device to forward school documents, or unauthorized data, or to sell or purchase assignments, test/exams, book reports or other forms of student work.

Students are permitted to use an electronic signaling device in the following circumstances:
1. Before school
2. After school
3. Non-instructional extracurricular activities.
4. Teacher monitored class activity

However, the use must not create a disruption or a distraction to the orderly operation of the school or interfere with the activity.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student’s health and the use of which are limited to health-related purposes. (education code 48901.5)

Students who act in violation of this policy shall be subject to the school’s progressive discipline as follows:

- **1st Violation** – cell phone is taken to office and can be picked up by student at the end of the day.
- **2nd Violation** – cell phone is taken to office and must be picked up by parent at the end of the day.
- **3rd Violation** – cell phone must be brought to the office each morning and left for the day.
- **4th Violation** – cell phone cannot be brought to school or it may be kept by principal for the remainder of the year.

In keeping with the school’s responsibility to provide a safe learning environment for all students, the board has established the following policy regarding the issue of “sexting”. *Sexting* is the act of sending, receiving, or forwarding sexually explicit or suggestive messages, photos, or images via cell phone, computer, or other digital device. Students engaged in such activities are subject to state laws and school discipline. The school considers sending, sharing, possessing, or even viewing pictures, text messages, or e-mails that contain a sexual message or image a violation of this policy, a violation that will result in school discipline, up to and including expulsion, and in the notification of local law enforcement. Students are required to immediately report any such activities to a teacher or a school administrator.

**VISITING CLASSROOMS**

Visiting classrooms is encouraged and appreciated. Classroom visits should be arranged through the school office and all visitors must check in at the office. As a courtesy to teachers and students, we ask that parents who are visiting in the class not bring small children with them.

If parents need to bring something for their student at school, such as a lunch, coat, etc., please bring items to the office and the staff will deliver them.

If parents arrive at school before class is dismissed, we ask that they wait away from the halls or classrooms, as not to distract the class.

Friends or relatives visiting from out of the area are welcome to visit classrooms, but only for one day. Prior permission must be obtained from the office.

**HOLIDAYS**

It is our desire that the celebration of holidays at Redding Christian School be in keeping with the Christian philosophy for our school. Therefore, the following guidelines are important to remember:

- We do not observe Halloween.
- Our celebration of Christmas and Easter focus on the true meaning of these religious holidays.
- We do not include modern societal symbols such as Santa Claus or the Easter bunny.
HIGH SCHOOL SOCIAL STANDARDS

Some students, parents, and faculty are raising questions regarding dating as commonly practiced in American society. As this discussion continues, students are encouraged to choose group activities and friendships over dating. We are concerned that students maintain a wholesome standard if they choose to date. Towards this end we maintain the following standards for dating couples:

- Couples may be together only within the campus circle or at school-sponsored, off-campus events.
- Couples must be in well-lighted areas.
- Couples may sit side-by-side, but further physical contact is not permitted.

If couples violate the above standards, the following procedure will occur:

- **Warning** – The couple is talked with and policy is explained.
- **1st Violation** – The couple is given a notice from the school administration, and a letter is sent home to parents reminding them of school policy.
- **2nd Violation** – The couple is not to be on campus together for a two day period. Violation of this restriction will result in a one-week suspension from school on alternating weeks. A parental conference will be required either before the suspension begins or at its termination.
- **3rd Violation** – Any student involved in this will be referred to the RCS Board for further action.