



Redding Christian School

Preschool through Twelfth Grade

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Dear Parents,

Welcome to the Redding Christian School “family.” Thank you for entrusting your children to our care. We see this as a privilege and a responsibility; one we take seriously before God.

We pledge to do the very best for your children in the time they are with us. We commit ourselves to:

- Nurture, love, and pray for them
- Educate them for today’s challenges and tomorrow’s world
- Provide fair and consistent guidelines so they can learn to be self-disciplined
- Lead them into personal relationships with Jesus Christ
- Disciple them as they grow in Christian maturity

The mission of Redding Christian School is to provide a Christ-centered education which challenges students to develop a life-long love of learning, to grow in their faith, and to respond to God’s call of service to their families, their communities, and the world.

We have compiled this handbook and supplements in order to supply you with information about important areas of school life. We trust this will be a helpful tool as you begin this phase of your children’s education.

We look forward to a fruitful relationship.

Yours in Christ,

RCS Administration

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HISTORY, MISSION, PHILOSOPHY, STATEMENT OF FAITH, AND ESLR'S

HISTORY

On October 11, 1990, twelve people met in a home for prayer about the possibility of founding Redding's first independent nondenominational Christian school. These same people committed to meet once a week for the purposes of prayer and planning.

The search was on for a facility to house the school. Finally, on January 28, 1991, after exploring many possibilities, the First Presbyterian Church of Redding graciously agreed to house our elementary grades, and the First Baptist Church would become home to the middle school.

In February a community parent information night was held with one hundred ten people in attendance. The outcome was tremendous! Over one hundred students enrolled that very night!

The parents and board members pitched in and began the adventure of renovating the facilities and getting them up to code for a school. What a job! But, many hands indeed made light work.

In November of 1990, we became officially incorporated through the State of California and in August 1991, we opened our doors for the first day of school and welcomed 165 students.

Growth continued rapidly which forced us to look for larger facilities. Neighborhood Church of Redding became our next gracious host, and when school began in August of 1995, we were ready at our beautiful new location, with grades kindergarten through eighth on one site with 295 eager students.

In December of 2001, North Valley Baptist Church approached us with the possibility of Redding Christian School starting a full high school at their facility. After weeks of prayer we decided that God was leading us in this direction. Redding Christian School parents had been praying for a high school for a number of years, so this was indeed an answer to prayer for them. In August 2002, Redding Christian School opened the school year with 530 students in grades pre-kindergarten through twelfth, on two campuses.

In June of 2009, the elementary, middle school and high school students united for the first time on a 40 acre beautiful campus in Palo Cedro.

We have truly experienced God's hand in guiding the formation of Redding Christian School from its very inception. What a blessing it has been to be part of helping to form young people to become all they can be in the Lord and for His service.

MISSION

The mission of Redding Christian School is to provide a Christ-centered education which challenges students to develop a life-long love of learning, to grow in their faith, and to respond to God's call of service to their families, their communities, and the world.

PHILOSOPHY

Redding Christian School is an independent, nondenominational Christian school serving all of Shasta County. Its families, qualified staff and faculty, and governing board represent Bible believing churches throughout the Redding area. Our school is a member of and fully accredited by the Association of Christian Schools International (ACSI) and Western Association of Schools and Colleges (WASC).

Redding Christian School offers the highest quality education for the total child-intellectual, spiritual, social, and physical. Our goal is to provide a positive, nurturing atmosphere where each student will discover his or her area of giftedness.

Our commitment is to see the fruit of God's spirit produced in the life of every student; (love, joy, peace, patience, gentleness, goodness, faithfulness, kindness, and self-control) so that the outward control of the young child becomes the inward control of the adolescent. (Galatians 5:22-23)

For the greater goal of discipling young people, we have chosen to focus on those areas of faith we hold in common:

- The Bible is God's revealed truth, and is integrated into all areas of school life. (2 Timothy 3:16)
- Jesus Christ is our Lord and example in all areas of life. (Luke 2:40, 52)
- We recognize that the home and the church are God-ordained institutions for the training of our children, and therefore, we seek a partnership with the home and the church in attaining that goal. (Proverbs 22:6)
- Prayer is a stronghold of the Christian faith; therefore, all aspects of our school are supported by the foundation of prayer. (Phil. 4:6-7)

STATEMENT OF FAITH

- We believe the Bible is the only inspired Word of God. (I Thessalonians 2:13; II Timothy 3:16)
- We believe in one God, eternally existent in three persons; Father, Son, and Holy Spirit — The doctrine of the Holy Trinity. (John 8:58; John 10:30; Acts 5:3, 4)
- We believe that Jesus Christ, God's only son, came as God in the flesh to provide forgiveness of sin through His atoning death, His bodily resurrection, and His ascension to the right hand of the Father. (I John 5:20; Colossians 1:13-14; I Peter 1:18-21; Acts 7:56)
- We believe each believer's salvation is accomplished by faith in Christ's redemptive work on the cross, and that even faith is God-given. (Ephesians 2:2-9; Romans 3:22-25)
- We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life. (John 14:26)
- We believe that believers have eternal life with Christ, and unbelievers are lost and doomed to everlasting punishment. (John 3:16; John 6:47; II Thessalonians 1:8-9; Revelations 20:15)
- We believe in the spiritual unity of believers in our Lord Jesus Christ. (Ephesians 4:2-6)

Additionally we believe:

God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (Genesis 1:26-27) Rejection of one's biological sex is a rejection of the image of God within that person.

The term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (Genesis 2:18-25) We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. (1 Corinthians 6:18; 7:2-5; Hebrews 13:4) We believe that God has commanded that no intimate sexual activity is to be engaged in outside of marriage between a man and a woman.

Any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God. (Matthew 15:18-20; 1 Corinthians 6:9-10)

In order to preserve the function and integrity of Redding Christian School as the local body of Christ, and to provide a biblical role model to our families, our students and the community, it is imperative that all persons employed by Redding Christian School in any capacity, or who serve as volunteers, agree to and abide by this and the above Statements of Marriage, Gender and Sexuality. (Matthew 5:16; Philippians 2:14-16; 1 Thessalonians 5:22.)

God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Romans 10:9-10; 1 Corinthians 6:9-11.)

Every person must be afforded compassion, love, kindness, respect and dignity. (Mark 12:28-31; Luke 6:31) Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of Redding Christian School.

All human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect and value all human life. (Psalm 139.)

The Statement of Faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God speaks with final authority concerning truth, morality, and the proper conduct of mankind; it is the sole and final source of all that we believe. For purposes of Redding Christian School's faith, doctrine, practices, policies, and discipline, our Board of Directors is the final interpretive authority on the Bible's meaning and application.

EXPECTED SCHOOL WIDE LEARNING RESULTS (ESLR'S)

Redding Christian students will:

- Pursue **SPIRITUAL GROWTH**
- Pursue **ACADEMIC EXCELLENCE**
- Be **RESPONSIBLE CITIZENS**
- Be **EFFECTIVE COMMUNICATORS**

SPIRITUAL LIFE

OUR RESPONSIBILITIES

At Redding Christian School we do not treat spiritual issues as separate from secular. It is our prayer that the spirit of Christ will flow naturally throughout every area of school life. We follow the principles set down in Deut. 6:5-7, "You shall love the Lord your God with all your heart, with all your soul, and with all your strength. And these words...you shall teach diligently to your children, and shall talk of them when you sit, when you walk, when you lie down and when you rise up." Every aspect of the school day is influenced by Biblical principles impacting academics, discipline, relationships, and the overall atmosphere of the school.

OUR OBJECTIVES

- To develop a biblical Christian worldview
- To maintain academic excellence
- To develop students who view themselves as Christian leaders who will impact the world for Christ
- To promote good citizenship through appreciation of our Christian and American heritage of responsible freedom, human dignity and submission to authority
- To promote a life-long love for learning

HIGH SCHOOL CHRISTIAN TESTIMONY

Students at Redding Christian High School (RCHS) must have a clear personal testimony of having received Jesus Christ as Savior and be active in a Bible-believing church. The student's personal testimony should be evident in every area of his/her life.

BIBLE INSTRUCTION

In every grade, Bible is an integral part of the curriculum. The designated Bible class incorporates prayer, Bible instruction, application, and scripture memory as well as an emphasis on missions, current events, personal experience, Christian service, and character traits.

RCS students recite the following pledges:

Pledge to the **American Flag**: *“I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.”*

Pledge to the **Christian Flag**: *“I pledge allegiance to the Christian flag and to the Savior, for whose kingdom it stands. One Savior, crucified, risen, and coming again, with life and liberty for all who believe.”*

Pledge to the **Bible**: *“I pledge allegiance to the Bible, God’s Holy Word. I will make it a lamp unto my feet, and a light unto my path, I will hide its words in my heart that I might not sin against God.”*

CHAPEL

Chapel services are held weekly for spiritual enrichment of the student body through corporate worship, special music or drama presentations, and speakers or special programs. Parents are always welcome to attend chapel. Students participate on the worship teams. There is a Student Council chaplain in the high school.

PRACTICAL APPLICATION

At Redding Christian School we seek to put feet to our faith by making it practical for the students plus providing them with opportunities for Christian service. Some of the major ways we do this are:

- RCS believes in missions and encourages students to actively participate in mission trips.
- A week is dedicated to the awareness of missions with special speakers and displays.
- During holiday seasons students are given opportunities to help a needy family or participate in a specific outreach.
- Students are trained and equipped for ministry and given opportunities to discover the joy of serving Christ in various ways throughout the community.
- To complete their graduation requirements, high school students fulfill at least 32 Christian service and community outreach hours each year.

HIGH SCHOOL CHRISTIAN SERVICE

Christian service and community outreach form one of the pillars upon which the RCHS program is built. Students must commit 16 hours of service for each semester they are in attendance at RCHS. The time requirement must be split between service for your home church and the community at large. Students who participate in a week-long mission trip will satisfy the requirements for the quarter in which the mission trip is taken. Summer mission trips can be applied to first quarter.

All students will be required to complete 16 hours of community service for each semester of attendance at RCHS with a pass/fail report issued on a student’s transcript. Any missed hours must be made up. Students not fulfilling this requirement will not receive a diploma.

HIGH SCHOOL CHRISTIAN DISCIPLESHIP

Students are involved in an ongoing discipleship program that permeates every aspect of school life. Weekly small groups use a variety of ministry materials and are designed to strengthen both the students and the staff. Students meet once a week with a staff member who is committed to encouraging spiritual growth in each student.

SPIRITUAL RETREATS

In accordance with our concern for spiritual development and Christian commitment of RCS students, middle school and high school spiritual emphasis retreats are held each year in Fall. These are times of refreshing, renewing of commitments, fellowship and spiritual empowerment. School time is used and all students are expected to attend. RCS uses its own staff, teachers and parents as counselors and camp staff. Normally a guest speaker is brought in and is involved in the main services.

ADMISSIONS POLICIES

NON-DISCRIMINATION POLICY

Redding Christian School admits students of any race, color, national and ethnic origin. RCS does not discriminate based on race, color, national, or ethnic origin in administration of its educational policies, scholarship, athletic, and other school administered programs. All students admitted to RCS are equally entitled to the rights, privileges, programs, and activities made available at the school.

ENROLLMENT

Redding Christian School is committed to providing an excellent academic program along with Christian discipleship for every student. RCS staff and families work together to create a nurturing learning environment where young people are encouraged in their continuing maturity. Enrolling students at RCS means both parents and students have read and agree with the philosophy, mission, doctrinal statement, and policies of RCS, and look forward to participating actively in the process.

Attendance at Redding Christian School is a privilege and not a right. **Students must demonstrate a desire to be educated in a Christian school atmosphere.** Students or families whose behavior, whether in action or attitude, is not in a spirit of cooperation with the school's policies will be asked to withdraw.

Students new to Redding Christian School are admitted on a probationary basis. At the end of the first quarter of a student's attendance, an evaluation will be made on the student's adjustment in the areas of academics, spiritual development, and social adaptability. If it is determined that a student is not satisfactorily adjusting to Redding Christian School in any of these areas, and remediation has not proven to be a viable solution, the student may be asked to withdraw.

PROCEDURE FOR ENROLLMENT

- Thank you for completing the initial application for your student(s) enrollment at RCS. After meeting with administration you will receive an email invitation. If you wish to continue enrollment at RCS, please follow the instructions. There are multiple steps via the online enrollment portal through FACTS Family Portal. Once all steps have been completed including all supporting documents; birth certificate, report card, state testing, immunization record and enrollment fee, the office will review, contact you with any further needs and/or process for administrative review. You will be notified of your student's enrollment status by our Registrar.
- Parents and their children are required to attend an interview with the administrator prior to formal notification of admission.
- If needed, a time will be set for placement testing.
- An annual review of every returning student and any previous student will be completed prior to the beginning of the upcoming school year. The student's past year's behavior, academic, and attendance record are viewed before a decision on acceptance of the student is made. The attendance of any student, which has resulted in a negative or detrimental environment to the school, will be withheld from enrollment.

GUIDELINES

- We may not be able to accept students who do not have a clear discipline record from their previous school.

- Students must be able to perform the basic academic requirements of Redding Christian School.
- Previous school records and our placement test help us to evaluate the appropriate grade level for your student.
- All high school students must have a clear personal testimony of having received Jesus Christ as Savior and are expected to regularly participate at a local Bible-believing church in activities such as worship services, youth groups, Bible studies, etc.

FINANCIAL INFORMATION

Redding Christian School is a non-profit organization receiving its support from the payment of tuition and the gifts of people who are dedicated to Christian education.

ENROLLMENT FEES AND TUITION

Tuition is an annual amount billed with a 12 month default plan; however, families are able to choose optional payment schedules as well as an issue date of the 1st or the 15th of the month. Payments received after 30 days may be subject to a late fee. Families who are late with their payments two or more times during any given school year, or who are two months behind on their tuition may be subject to dismissal. Returned payments will be subject to a FACTS Tuition Management fee.

We are happy to offer continuous enrollment to our RCS families! This means that currently enrolled students are advanced to the next school year automatically. Families will only need to apply for a new sibling or withdraw a current student. *New student application and withdrawal fees are listed with the tuition rates given at the time of application and posted in January for the upcoming school year.* Enrollment fees are non-refundable unless we are unable to accept the student. If all accounts are not current at the time of re-enrollment, a place for your child cannot be guaranteed. At the end of the school year, if tuition payments are not current, the re-registration payment may be used to offset tuition, thereby forfeiting your child's place for the following year.

FUND-RAISING

Redding Christian School is independent and receives no church or government support. Therefore, it is vital that there be an ongoing, successful fund-raising program. Some families are able to give cash donations or tangible gifts; however, all parents are encouraged to actively support fund-raisers during the school year.

TEACHER'S FUND – "GIFTS FROM THE HEART"

It is important for parents to realize that the members of our staff minister here at a financial sacrifice to themselves. They are devoted to Christ-centered education. It is a difficult balance to meet the needs of our teachers and remain committed to keeping Christian education within the reach of most middle-income families.

Some years ago we established an annual "Teacher's Fund" to which parents have been giving generously year after year. These donations are distributed as a bonus at the end of the school year among the teachers. This has been a tremendous blessing to them. We encourage every family to make this part of their commitment to Christian education. All gifts above the tuition payments are tax deductible.

WITHDRAWAL OR EXPULSION--FINANCIAL OBLIGATION

When a parent withdraws a child from school, no textbook or workbook fees will be refunded, and all textbooks must be returned. Fees, fines, and all other financial obligations must be paid. (See tuition sheet for withdrawal fees).

ACADEMIC STANDARDS

Redding Christian School is committed to the highest standards of academic excellence. Our curriculum is designed to challenge students, and therefore requires diligence on the part of the student. It also takes active cooperation on the part of the family to accomplish the academic goals.

Redding Christian School is fully accredited through both the ACSI (Association of Christian Schools International), and through WASC (Western Association of Schools and Colleges).

MIDDLE SCHOOL – ACADEMICS

It is our goal to not only equip our Middle School students for High School, but to help prepare them for college and life. Even though RCS has an accelerated academic program, it has been our experience that it is not “brain” that counts as much as motivation. If a student wants to do well, he or she will. Success in our program is not out of reach for the average student who simply applies himself or herself.

COURSE LISTINGS – MIDDLE SCHOOL

Sixth Grade

Language Arts
Math
Earth Science
Social Studies/History
Bible
Physical Education
Electives

Seventh Grade

Language Arts
Pre-Algebra
Life Science
History
Bible
Physical Education
Electives

Eighth Grade

Language Arts
Algebra I
Physical Science
History
Bible
Physical Education
Electives

LANGUAGE ARTS

Language Arts 6

Grade: 6

A Beka 7 is the principle curriculum used for this course which concentrates on Spelling/Vocabulary, Grammar, Writing to include: journal writing - 5 paragraph, fictional stories, non-fiction reports, speeches (public speaking), expository compositions (compare/contrast, describe, explain problem/solution), and response to literature. Projects focus on autobiographies and a country report. Literature will include: 100 Dresses and Bud, No Buddy.

Language Arts 7

Grade: 7

1 Year

This is a fundamental grammar, composition, literature course designed to increase the writing and reading ability of the student. Topics include capitalization, punctuation, diagramming sentences, parts of speech, sentence structure, outlining, summaries, poetry, short stories, letter writing, essays, comprehension, and vocabulary. Literature will include: The Hiding Place, Miracle Worker and The Giver.

Language Arts 8

Grade: 8

1 Year

This course includes grammar, vocabulary, spelling and poetry. Literature topics include: character, setting, theme, mood, action, and plot. This course also includes extended composition work, short papers, book reports, poetry, and essays. Literature will include: To Kill a Mocking Bird, The Pearl and Shakespearean Poetry

MATHEMATICS

Math

Grade: 6

McDougal Littell is the curriculum used for our 6th grade. This will include: operations of arithmetic, word problems, percent – ratio - pi, proportions - exponents, area – perimeter – circumference – volume, number lines, geometric formulas, fractions, decimals, mixed numbers sales tax, prime factorization, algebraic addition.

Pre-Algebra **Grade: 7/8** **1 Year**
This course is designed to prepare the student for Algebra I. Topics include real numbers, algebraic properties, factoring, simple equations, graphing and problem solving.

Algebra I **Grade: 8** **1 Year**
This is a college preparatory course in first year high school Algebra. Topics include: operations with direct numbers, solving linear equations, solving inequalities, operations with polynomials, operations with algebraic fractions, graphing on a number line and on a coordinate plane, solving systems of linear equations, quadratics: solving, factory, graphing and areas of various shapes. The successful completion of Algebra I will earn 10 high school math credits.

BIBLE

Bible **Grade: 6**
Wild Truth Bible Lessons (Based on “Wild Bible Characters”) are used to teach with topics of: wisdom, thankfulness, giving, trusting God, forgiveness, friendship, racism, materialism, hardships, integrity.

Bible **Grade: 7** **1 Year**
7th grade Bible is designed to help students know the words and works of God and to apply scriptural truths to their daily lives. The curriculum focuses on the character of God and how that character should be reflected in the lives of young believers as they grow towards spiritual maturity.

Bible **Grade: 8** **1 Year**
The 8th Grade Bible curriculum is designed to help students grow in their understanding of God's Word and God's will. The Survival Quest text focuses on the challenges that students currently face and will face in the coming years, relating them to characters of the Bible, focusing primarily on Old Testament scriptures. Class discussions, prayer, and Bible study are used to equip students to "own their faith" and to live a life of purpose that honors God in all they do.

HISTORY

Social Studies/History **Grade: 6**
Our topics for this course include: Mesopotamia, Ancient Israel, Ancient China, Ancient Rome, Ancient Africa, Byzantine Empire, Ancient Egypt, Ancient India, Classical Greece, Ancient Mayas, Golden Age of Japan – China – India, and the Middle Ages.

History of the World **Grade: 7** **1 Year**
This course shows the development of western civilization and its geography. Topics covered include Egypt, Israel, Greece, Rome, feudalism, the Dark Age, and the Renaissance. Current events and a project are also included.

The American Republic **Grade: 8** **1 Year**
This course encompasses events spanning the time period beginning with the discovery of America, through the presidency of Bill Clinton. Current events and a project are also included.

SCIENCE

Science **Grade: 6**
A Beka, “Observing God’s World”, supports this science class. Topics covered are: Fruitful - Fantastic Plants, Observing Invertebrates, Forces of the Earth, God’s Great Universe, Travel Through Space, Matter and Energy with a special science fair project.

Life Science **Grade: 7** **1 Year**
This course introduces the nature of biology. Material covered includes organisms, environment, plant and animal kingdoms, relationships of life, and the human body.

Earth Science **Grade: 8** **1 Year**
This course introduces four areas of study: motion, energy, the nature of matter. Topics include Newton’s Laws of Motion, machines, nature and interaction of matter, properties of atoms, chemistry and light.

PHYSICAL EDUCATION

Physical Education

Grade: 6/7/8

1 Year

This is an activity course, which requires participation in a variety of physical activities. The students will be instructed in the general knowledge, rules, fundamentals, and coordination of various sports and activities. Students actively take part in soccer, basketball, softball, volleyball, pickle ball, badminton, baseball and physical fitness.

ELECTIVES

A variety of elective classes such as art, band, choir, computers, and drama are offered during the school years. Additional elective classes may be added.

HIGH SCHOOL - ACADEMICS

Redding Christian High School (RCHS) endeavors to provide a learning environment that integrates life-changing biblical principles with rigorous academic subject matter to prepare our students for a life exemplified by high moral character through an active relationship with Jesus Christ.

It is expected that RCHS students will:

- Be critical/complex thinkers who apply academic knowledge to real life situations through the development of independent investigative skills and problem-solving processes
- Be a self-directed learner who takes responsibility for academic success by setting achievable goals and demonstrating higher order thinking skills to locate, organize, and evaluate information in order to reach those goals
- Become a life-long learner who analyzes, prioritizes, applies, and evaluates information from a biblical worldview.

The RCHS college preparatory curriculum is by design expecting that the majority of RCHS graduates will pursue post-secondary education. There are two basic categories of college preparatory course work, **General Subject Requirements and Honors**. The categories are briefly described below as an overview of how RCHS addresses each one.

COLLEGE PREPARATORY SUBJECT REQUIREMENTS

Most 4-year colleges require applicants to verify completion of specific college preparatory subject requirements. For example, the University of California (UC) requires 15 units of high school coursework (a unit is equal to two semesters of study) also known as the "a-g" subjects or requirements. The subject requirements are designed to prepare high school students for college level work. One measure of how well high school students are prepared for college level work is their performance on college entry examinations such as the SAT or ACT.

UC "A-G" Requirements	
"a" History/Social Science	2 years required
"b" English	4 years required
"c" Mathematics	3 years required, 4 years recommended
"d" Laboratory Science	2 years required, 3 years recommended
"e" Language Other than English	2 years required, 3 years recommended
"f" Visual and Performing Arts (VPA)	1 year required
"g" College Preparatory Electives	1 year required

HONORS

Honors courses are advanced versions of the general college preparatory subject requirements. **It is important to note that some colleges or college programs may not accept honors grade points for admission.** Individual high schools may designate specific courses as “honors” without necessarily being certified by an outside agency. Most colleges expect that high school courses designated “honors” will meet at least the following criterion:

- Have established prerequisites and must be open only to those students fulfilling those prerequisites.
- Have distinctive features in terms of extended content and additional workload that set them apart from regular high school courses in the same subject, such as dual college credit or advanced placement (AP).
- Have a comprehensive written final examination.

The UC does certify high school honors courses for admission and the California State University (CSU) also accepts UC certified honors courses for admission.

ADVANCE PLACEMENT (AP) + DUAL CREDIT

Students may take AP tests without taking AP courses. A qualifying score on an AP exam *may* give the student college credit or advanced standing in the subject in many colleges. There are colleges that require students who enroll in specific college majors to take pre-requisite courses even with passing AP scores in the subject area. Dual credit classes can be taken to meet RCHS requirements for graduation and earn college credit through partnering universities.

NATIONAL HONOR SOCIETY

Sophomore through Seniors are eligible for the National Honor Society. Students must have a cumulative G.P.A. of 3.5 and above. Membership is based on leadership, community, service and scholarship. Students will have the advantage of noting their membership on college applications as well as a chance for National Scholarships.

RCHS CURRICULUM

The RCHS *College Preparatory Course Requirements* meet the “a-g” subject requirements verified by the University of California (see <http://www.ucop.edu/doorways/> and select the “Course Lists” button). Redding Christian High School *General Course Requirements* meet RCHS basic course requirements for graduation.

Graduation Requirements	RCHS College Preparatory Course Requirements	RCHS General Course Requirements
Bible	40 credits required	40 credits required
History/Social Science	40 credits required	40 credits required
English	40 credits required	40 credits required
Mathematics	40 credits recommended	30 credits required
Laboratory Science	40 credits recommended	20 credits required
Language Other than English	30 credits required	20 credits required
Visual and Performing Arts (VPA)	10 credits required	10 credits required
Physical Education/Health*	20 credits required	20 credits required
Elective		40 credits required
Minimum Total	260	260

* One year may be substituted for involvement in junior varsity or varsity team sports. The sports must be played in the same academic year in order to receive credit. Playing 2 sports will receive 5 credits; playing 3 sports will receive 10 credits.

High School Course listings (all courses are subject to student enrollment)

<u>Math</u>	<u>English</u>
Algebra I	English 9, 10, 11*, 12*
Geometry	<u>Social Studies</u>
Algebra II	Geography
Pre Calculus	World History
AP Calculus	U.S. History*
AP Statistics	Government/Economics
<u>Performing/Visual Arts</u>	Psychology*
Drama	<u>Foreign Language</u>
Art	Spanish I, II, III, IV
Yearbook	<u>Physical Education/Health</u>
Choir	<u>Electives</u>
Instrumental Music	Bible 9, 10,11, 12
<u>Science</u>	
Earth Science	
Biology	
Anatomy	*Designates courses that can be taken
Chemistry	for dual college credit
Physics	
College Biology*	

HIGH SCHOOL ADD/DROP POLICY

All requests made for dropping or adding a class shall be made within the first ten (10) school days of the semester. All requests will need the approval of the parents or guardians, the school guidance counselor, and the teacher.

GRADING SYSTEM

The academic year is divided into approximately two eighteen-week semesters. RCS uses a quarter/semester grade reporting system. Students in grades 6-12 use the following scale for grading:

<u>Grading Scale</u>		<u>Honors (HS only)</u>
A+ (97-100) Mastery	4.000 GPA	5.000 GPA
A (94-96)	4.000	5.000
A- (90-93)	4.000	5.000
B+ (87-89) Partial Mastery	3.000	4.000
B (84-86)	3.000	4.000
B- (80-83)	3.000	4.000
C+ (77-79) Satisfactory	2.000	3.000
C (74-76)	2.000	3.000
C- (70-73)	2.000	3.000
D+ (67-69) Little Mastery	1.000	1.000
D (64-66)	1.000	1.000
D- (60-63)	1.000	1.000
F (0 % - 59%) No Mastery	0.000	
I (Incomplete) Incomplete Work		

*If a student receives a grade of “incomplete,” it means that the required work for that subject/course has not been completed. An incomplete is usually given when a student has missed school due to illness and has work that has not been turned in. All incompletes must be made up within two weeks of the end of the grading period. If the work is not completed within the allotted time, the incomplete work will receive an “F” and the class must be retaken. RCS does not offer academic remediation classes. Students who receive on “F” for a semester must either retake the class the following year or find a summer school option through his or her district of residence. Failing grades will jeopardize a student’s spot in the grade level and may exclude from re-enrolling.

PROGRESS REPORTS

Progress Reports will be emailed from the office once per quarter. Please consult the monthly calendar for specific dates.

REPORT CARDS AND CONFERENCES

Report cards for students are emailed home quarterly. Parent/teacher conferences are held at the end of the first quarter. Parents are encouraged to regularly monitor their students performance through FACTS Family Portal and contact the teacher anytime there is a question or concern.

GRADE POINT AVERAGE

Grade Point Average (GPA) is a system used to compute a grade average for a quarter, a semester, or for the student’s total coursework for four years. GPA is used to compute honor roll, probation, class rank, and eligibility for extracurricular activities.

HONOR ROLL RECOGNITION

Honor Roll recognition is awarded as follows:

Outstanding Honors	4.0
High Honors	3.5 – 3.99
Honors	3.0 – 3.49

TESTING & EVALUATION

The following tests are administered at Redding Christian School:

AP	AP Math	11, 12
IOWA	Iowa Testing	K – 8
PSAT	Preliminary Scholastic Aptitude Test	10, 11

The following tests are administered at local public schools and are required for college entrance:

SAT	Scholastic Aptitude Test	11, 12
ACT	American College Test	11, 12
SAT II	Subject Test	11, 12

MIDDLE SCHOOL FINALS

Sixth through eighth grades may have finals in each class. The test is calculated within the quarter grade.

HIGH SCHOOL FINALS

Finals are cumulative tests over the subject matter taught during the previous semester. They are given at the conclusion of each semester. Final exams account for 10% of the semester grade.

PROMOTION REQUIREMENTS

In order to progress to the next grade, students must satisfactorily complete the course requirements for each grade level. Students will be evaluated for promotion to the next grade if they earn an “F” in any

core academic subject (English, reading, math, science, and social studies) or if they have more than two “D’s” in core academic subjects for two or more quarters.

8TH GRADE PROMOTION CEREMONY

At the end of the school year, there will be a special promotion ceremony for all students who have satisfactorily completed the course requirement for the 8th grade.

HIGH SCHOOL GRADUATION

Redding Christian High School holds a very special graduation ceremony. A senior will not be awarded a diploma and may not participate in the graduation ceremony until he or she has completed all requirements and accumulated the total credits necessary. All financial obligations, including a graduation fee, must be met before the student can participate in commencement exercises. Seniors meet in the fall with a representative from the Jostens Company to create their graduation announcements and be measured for caps and gowns.

STEPS TO COLLEGE

The following is a list of steps to be taken each year of high school to help insure college acceptance.

Freshman Year

1. Take a college prep schedule of classes.
2. Maintain honor roll status.
3. Get involved in extra curricular activities.

Sophomore Year

1. Take a college prep schedule of classes.
2. Maintain honor roll status.
3. Continue involvement in extra curricular activities.
4. Begin to look at college/career interests and converse with at least one college representative that visits the RCS campus
5. Take the PSAT.

Junior Year

1. Take college prep and honors classes.
2. Maintain honor roll status.
3. Continue involvement in extracurricular activities.
4. Send for college information.
5. Visit college campuses and college fairs.
6. Take the SAT in the Spring.
7. Consult scholarship directories.
8. Attend junior class academic meeting.

Senior Year

1. Take college prep and honors classes.
2. Maintain honor roll status.
3. Continue involvement in extra curricular activities.
4. Retake the SAT in the Fall.
5. Send in college applications by October/November.
6. Apply for scholarships.
7. Complete FAFSA financial aid application between October and January.

TRANSCRIPT REQUESTS

Transcripts are available by filling out a transcript request form available in the school office. Allow five days for transcripts to be issued via mail or email.

BOOKS AND SUPPLIES

Students will be issued textbooks. All books must be covered and students may not write in the books. Books may not be covered with contact, sticky or tacky materials. Books that show evidence of these types of covers will require the student to purchase a replacement book at the end of the year. Fines will be given at the end of the year for abnormal wear and tear of the textbooks.

SUPPLIES/FEES

Some courses will require certain fees. Please cross reference your child's class schedule with the fee amounts sent out in the summer newsletter. You may contact the office at any time to verify possible course fees. Along with the class fees, a supply list will be available on FACTS Family Portal.

HOMEWORK AND MAKEUP WORK

Redding Christian School recognizes the educational value and importance of homework for students. We believe that meaningful home study is a necessary part of each student's educational program and that it should be related to the educational philosophy and goals of the school. Homework should be a purposeful extension of the school day providing the student with additional opportunities for the development and reinforcement of a course's instructional objectives.

It is expected that through Middle School and High School, students will increasingly take personal responsibility for completing their homework. Teachers are sensitive to emergencies at home, and should be contacted by phone or email in these situations. Special arrangements can be made for students who need extra time because of extenuating circumstances; however, these will be considered on an individual basis and must be approved by the teacher. All assignments are expected to be completed on time and ready to be turned in at the beginning of the class period. At a minimum, daily assignments that are handed in late for reasons other than illness or excused absences will receive reduced credit – 20% reduction the first day. No credit given after day 4. A teacher, depending on the class and the nature of the assignment, may not accept an assignment submitted late. Specific coursework requirements and expectations are included in course syllabi.

EXTRA WORK REQUESTS

No extra credit work will be assigned to bring up a grade. However, teachers may use their discretion to allow students to redo or correct assignments.

PARTIAL CREDIT

Partial credit earned for incomplete assignments will be based on the content and amount of work completed.

ACADEMIC PROBATION

Academic probation is designed to hold a student accountable when grades drop to "D" or "F" levels.

PHYSICAL EDUCATION

Students will be required to purchase and wear the school's adopted PE uniform. Order forms will be available the first week of school. Tennis shoes must be worn when playing in the gym. We strongly recommend that each part of the PE uniform be clearly marked with the student's name in case it is lost.

All students in all grades must take PE unless excused by a doctor for medical reasons. High school students are required to take two years of PE. The school provides gym lockers and students must provide their own locks. No uniforms are needed for 1st through 5th grade.

On the last school day of each week uniforms should be taken home and washed before being returned to school. Inappropriate behavior during PE or in the locker rooms is not allowed. If a student breaks a piece of PE equipment due to misuse, the student will be billed for the equipment.

MIDDLE SCHOOL ACTIVITIES

STUDENT COUNCIL

The student body of Redding Christian Middle School has an active Student Council. The council is comprised of selected class representatives. The council holds regular meetings to discuss issues related to student body projects, recreational and social activities, and to uphold the school in prayer.

YEARBOOK

Redding Christian School has an outstanding yearbook which is produced by our own high school students. A local photography company takes individual and class pictures for purchase in the spring and fall.

MIDDLE SCHOOL COMMUNITY SERVICE

The middle school division of RCS takes at least one full school day for a scheduled community service opportunity each year. This is designed to help orient the students to the needs of our local community and to help them reach out to others.

ECOLOGY CAMP

At the end of the school year, all eligible middle school students may participate in a grade level trip. Students are involved in raising funds for this camp throughout the school year, thus helping to supplement the cost of the camp.

SPIRIT WEEK

One week during the second semester of the school year, students are involved in a variety of fun-filled activities for spirit week. Special events are planned for each day of the week and students dress up according to the scheduled topic of the day

SOCIALS

Special school socials are planned for each month, alternating between an on campus activity and an off-campus activity.

HIGH SCHOOL ACTIVITIES

STUDENT COUNCIL

Redding Christian High School encourages the development of leadership qualities. The RCHS Student Council is open to all students who meet the following requirements:

1. Council members must have a 2.5 GPA with no grade lower than a 'C'.
2. Council members must have good citizenship and class behavior records.
3. Council members must have attended RCHS for at least one semester.

ACTIVITY PROGRAM

There is a wide range of social activities for students to be involved in that are geared to the varied interests of the student body. High school activities vary greatly from year to year. The cost of each activity varies and most have a sign up deadline. Fees paid for activities are non-refundable.

DANCE POLICY

Redding Christian School recognizes that opinions vary among Christians as to the propriety of social dancing.

1. Why we have dances:

Dance can be a wholesome form of entertainment and expression that brings glory to God through positive social interaction and community building.

2. The goal of this policy is to provide a framework to decide how often dances will take place and to provide procedures so that a safe and comfortable environment for dancing will be created that includes good chaperoning, wholesome music, and a positive, uplifting atmosphere.

3. Types of Dancing:

There will be a specified time for dance instruction such as western/line, ballroom, basic swing, or other styles depending on expertise of the instructor. Students are encouraged and expected to participate in the dance instruction time.

There will be a specified time for students to practice or participate in an open dance time as well. During that time, students will maintain the same level of decorum, school expectations for behavior, and public displays of affection that are in place during the regular school day. If there is a concern, the administrator will address the student's behaviors and will inform their parents when necessary.

4. How often we have dances:

Dances will take place approximately three times per year and are sponsored by the RCHS Student Council: e.g. Fall Harvest Party, Winter Formal, Spring Sock Hop.

5. Criteria on deciding music selection:

All music played at dances must be pre-approved, and no music will be played that has not been approved. The sponsoring group will choose all the music, with the final approval given by the principal. The criteria for determining the play list will be:

- i) that it is good for dancing
- ii) does not have offensive or suggestive language or content

6. Supervision:

One administrator will be at each dance:

The minimum number of chaperones is 1 for every 20 students that are expected to attend the event. Half of the chaperones can be parents of RCS students. There should be both male and female chaperones at the event.

Dances are for RCS students, but guests may attend with approval of the principal at least one day before the event.

In addition to inside supervision, chaperones check what is happening outside of the building. There will be no in and out privileges.

GUEST PASSES

If a student desires to bring a non-RCHS student to a school event, a guest approval form must be obtained from the school office. It must be filled out, signed by the parents of the RCHS student, and returned to the school office for approval a minimum of three days before the close of sign ups. If the guest is approved, a guest pass will be issued for the event. Guests are expected to obey all RCHS rules and policies while attending the event.

STUDENT VISITATIONS

Pre-arranged visits for prospective students are scheduled through the office. Prospective student visitors must check-in with the school office on the approved day to sign in and pick up a class schedule to follow while on campus. Student visitors must comply with school behavior policies and the dress code during the visit and checkout with the office prior to leaving campus.

Lunchtime visits by former RCHS students, or guests of current students, may be requested through the school office. If approved, visitors must comply with school behavior policies and the dress code during the visit and checkout with the office when leaving campus. Lunchtime visitors are not to linger after the lunch period or go to classes before or after lunch. Requests may be denied because of special activities on campus, problems during a prior visit, etc.

CLUBS

Students are encouraged to get involved in campus clubs. To start a club, students must have a faculty advisor, five interested students and a charter accepted by the administration that aligns with the school mission statement.

MUSIC POLICY

Redding Christian High School promotes using Christian music during activities, rallies, athletics and graduations. Occasional use of “theme music” may be used with prior approval from administration. As much as possible, Christian materials should be used.

ATHLETICS

PHILOSOPHY

It is our purpose to glorify God by winning with honor and losing with grace. We desire to win, but only if in so doing, we honor God. Christians are ambassadors for Christ and the light of the World and there is no place better to exemplify a Christ-like attitude than in the area of sports.

MIDDLE SCHOOL SPORTS SELECTION

Redding Christian School participates in league sports, which includes both public and private schools.

Fall	Winter	Spring
Girls Volleyball	Boys Basketball	Boys Baseball
Co-Ed Soccer	Girls Basketball	Girls Softball
Flag Football	Girls Soccer	
Co-Ed Cross Country		

HIGH SCHOOL SPORTS SELECTION

Redding Christian School currently offers the following athletic teams

Fall	Winter	Spring
JV Girls Volleyball	JV Girls Basketball	Varsity Softball
Varsity Girls Volleyball	JV Boys Basketball	Varsity Baseball

Varsity Swimming	Varsity Girls Basketball	Varsity Track
Varsity Football	Varsity Boys Basketball	Varsity Golf
Cross-Country	Varsity Co-Ed Soccer	JV Tennis
Varsity Cheer	Varsity Cheer	Varsity Tennis
		Varsity Stunt

LEAGUE

Redding Christian High School is a member of the California Interscholastic Federation (CIF), Division 5/6 and competes against area member schools. As a member of CIF it is the obligation of RCHS to field the best competitive teams possible.

ELIGIBILITY

All students who want to participate in CIF approved sports at RCHS must:

1. Be enrolled in at least five classes at RCHS.
2. Be progressing toward graduation.
3. Maintain a 2.0 grade point average, based on a 4.0 scale in enrolled classes.
4. Not have failed any class in the previous grading period.
5. Read the RCS Athletic Handbook and sign an Athletic Contract.

BEHAVIOR GUIDELINES

It is the desire of RCS to hold our athletes to a high standard of behavior, as they are role models to other students. We follow a three-step system in discipline.

1. Any player receiving his/her first behavior detention must sit out the first half of the following games or do extra conditioning at the coach's discretion.
2. The second behavior detention will result in consequences that require additional loss of playing time and/or additional conditioning in practice according to the coach's discretion.
3. The third behavior detention will result in a conference between the player, parent, coach and athletic director to determine what the problem is, how to solve it and the consequences. The player may not play in a game after a 3rd behavior detention until the conference has occurred and the issues with the player have been resolved.

Players may not practice with the team during a out of school suspension.

FINANCIAL OBLIGATIONS AND EQUIPMENT

A sports fee will be assessed per season to help offset the cost of the sports program. Students are expected to take proper care of all school equipment. Charges will be assessed if equipment is damaged

ATTENDANCE

It is important that students are at school every day possible. We encourage you to make doctor appointments during non-school hours or during the last hour of the school day.

If a student must leave school before the end of the day, a note must be sent to the office in the morning. When parents arrive to pick up the child, they must come to the office to sign the child out. The office staff will send for the student. If students return before school is out for the day, they must sign back in through the office.

ARRIVAL AND DISMISSAL

Students are not to arrive at school earlier than 7:30 a.m. and should be picked up after school by 3:30 p.m. Students with a 0 period or after school activities have clearance to be on campus other than times stated.

TARDINESS

Punctuality is one of the character traits we teach at Redding Christian School. A tardy at RCS is defined as “arriving at class after the starting time, or arriving at class without your materials for that class.” Therefore, out of respect for our teachers and the other students and the desire to model positive Christian qualities, all students are required to be seated in their classrooms by the time class begins. Repeated tardiness will be handled through the office.

TARDY PROCEDURES

See Demerit Section

ILLNESS

It is important that students be in good health when they come to school. Students attending school while sick are unable to enjoy their day and run the risk of sharing their illnesses with their classmates. A student with a fever over 100.4°F or any other symptoms of illness should NOT be sent to school until they are fever free without medication for over 24 hours. Students need to be well enough to participate in all school activities while they are here, including eating lunch and playing outside. Special considerations will, of course, be made for children with long-term injuries or unusual medical needs.

EMERGENCY PROCEDURE

In the event of an illness or medical emergency during school hours, the school will attempt to contact a parent. The school will administer first aid should it be required. Please complete the Emergency Contact information on FACTS Family Portal for your student(s) in case of an emergency. This will be our source of information on who to call should a parent not be available.

GENERAL ATTENDANCE

Regular attendance is essential to school success. Attendance is necessary to gain the full perspective of the class. Absences are normally excused for family emergencies, funerals, doctor appointments, acute illness in the family, parental business trips and more as defined by California Education Code. Unexcused absences are any absences not expressly noted in the previously mentioned criteria, even if accompanied by a parental note. Examples of unexcused absences include shopping excursions, attending sporting events, visiting family/friends, days off for birthdays, etc. These are considered personal unexcused absences and do not count as truancy. The authority for determining the legitimacy of an absence rests with the school administration.

Family travel days may be excused if the short-term independent study procedures described below are followed. The criteria for approving a short-term independent study are:

1. Student must be in *good academic* standing (no F's, 2.0 or above)
2. Positive attendance history (no more than 1 unexcused absence per quarter).

SHORT-TERM INDEPENDENT STUDY PROCEDURES

On rare occasions a family may need to miss school for a special reason. The school allows a short term independent study to be arranged for these events, but urges parents to consider carefully the cost to the student's education. *Short-Term Independent Study is for three or more days of school absence.* Just as a parent makes arrangements in advance before missing work, so students must make similar arrangements

for missing their “work”. The family must take the initiative to contact the school and meet the requirements for such absences. **Short-Term Independent Study requires the following:**

- The Request for Short-Term Independent Study Form must be submitted to administration at least 2 weeks prior to the intended days of absence (form available in the office). Parent and student signatures are required indicating the reason the student will be absent as well as agreeing to the terms.
- After the administrator has signed the form, students will obtain signatures from each teacher thus notifying the teacher of the pending absence.
- Once the teachers have signed the form, it must be turned into the office two school days prior to the intended day of absence. (Student can pick up classwork from teacher at this time).
- All regular homework and class assignments must be turned in **the first day back** from the absence.
- All major projects or research papers due during the independent study must be turned in **before** the absence.
- Short-Term Independent Study may not be requested during final exam days and Spiritual Emphasis Retreats.

If any of the above procedures are not completed, the Short-Term Independent Study cannot be accepted and subsequent absences will be unexcused.

TRUANCY

If a student is discovered “cutting” a class or classes, he or she will receive a zero on the assignments for any classes missed that day and may receive a suspension. Further incidents of this type during the course of the school year may result in expulsion. The definition of a “cut” is as follows: anytime a student is not in the class to which he/she is assigned without approval from staff or parent.

SCHOOL RELATED ACTIVITIES

Students are responsible to make up work when absent for a school related activity. In most cases, students and student-athletes are expected to complete all class work before leaving for the event.

STUDENT CONDUCT AND DISCIPLINE

At Redding Christian School we strive to implement a positive, affirming discipline policy. It is expected that every student will maintain high standards of personal behavior requiring only a minimum of disciplinary action by the school. The purpose of discipline in a Christian school is to bring the student to maturity in Christ so that the student will exercise self-control in all areas of life.

Expectations:

- Show proper respect to all in authority.
- Students are to treat one another with kindness and respect. Name-calling or derogatory phrases are not acceptable.
- The school facility and property of others must be treated with care and respect.
- Be punctual and prepared.
- Cigarette lighters, matches, radios, CD/MP3 players, or electronic games are not to be brought to school. Students’ electronic devices are to remain off during school hours and only used with specific permission.

- Gum chewing is not allowed during school hours.
- When on school premises, students should walk and should speak in conversational tones. No yelling.
- Swearing, chemical abuse, cheating, possession of weapons or any conduct or attitude that the teachers or administrators deem not to be consistent with the school atmosphere at RCS will result in immediate discipline or expulsion.

Correction of attitudes or infractions will always be approached from a biblical perspective and care with the full expectation of positive change. If a student's attitude or actions shows that he or she is not interested in supporting and working within the school rules, then appropriate consequences will result.

ANTI-BULLYING POLICY

Redding Christian School is committed to providing a compassionate, receptive and non-threatening atmosphere for all students. We believe this to be an outgrowth of our values as an intentionally Christian community. We believe that love and respect are foundations for our relationships with God and others. Bullying of any sort is viewed as unacceptable and if it does occur, students should be assured of the fact that all incidents will be addressed quickly and fairly.

DEFINITION OF BULLYING

Bullying can be generally defined as the use of aggression, intimidation and/or cruelty with the result of hurting another person verbally, physically or emotionally. Bullying carries the ramification of causing pain and stress to the victim. **Bullying is never justified and is not excusable as “kids being kids,” just teasing or any other rationalization.**

Specific types of bullying may include, but are not limited to:

Emotional: Being deliberately unkind, shunning, excluding or tormenting.

Physical: Pushing, kicking, hitting, tripping, punching or using any other sort of violence against a victim.

Racist/Intolerance: Taunts, slurs, and/or physical threats directed around a victim's race, religion or ethnicity.

Sexual: Initiating and/or executing unwanted physical contact, making sexually threatening and/or abusive comments.

Verbal: Name-calling, ridiculing, using words to attack, threaten or insult.

Please note that an instance of bullying may fall into more than one “category” listed above.

POLICY OBJECTIVES

- All principals, teaching and non-teaching staff, students and parents should have a full understanding of what bullying is and what it encompasses.
- All school faculty and staff should be thoroughly familiar with the bullying policy, and should follow it appropriately when bullying occurs.
- All students and parents should be thoroughly familiar with the bullying policy, and should know what steps to take when bullying occurs.
- Students and parents should be reassured that the school takes bullying seriously, and will support victims and their families when bullying is reported.
- Bullying will not be excused, permitted or tolerated.

WARNING SIGNS AND SYMPTOMS OF BULLYING

Not all victims of bullying will reveal their suffering at school. Many feel that admitting how badly things have gotten will increase either torment at the hands of the perpetrators if they risk “snitching” or are afraid no one will believe/support them and they may be too embarrassed to admit what is happening. Parents and faculty should openly encourage students to report incidents of bullying that are observed or experienced firsthand.

In the event that a student is not forthcoming about being bullied, there may be signs or symptoms that suggest a problem. Adults should be aware of these symptoms and what they signify, and should investigate immediately.

A child may be a victim of bullying if he or she:

- Is noticeably frightened or evasive when asked “what’s wrong”
- Suddenly loses appetite
- Begins bullying or showing unusual aggression with siblings, playmates or other children
- Comes home unusually hungry (may indicate lunch money or lunch itself has been stolen)
- Repeatedly “loses” lunch, money or possessions
- Has unexplained cuts, scrapes or bruises
- Comes home with clothes dirty or torn, or books/other possessions damaged
- Begins to perform poorly in schoolwork
- Repeatedly claims to feel ill before going to school
- Cries him/herself to sleep at night or suffers from chronic nightmares
- Threatens or actually attempts suicide or other forms of self-harm
- Begins stammering, appearing nervous and/or afraid to look people in the eye
- Seems withdrawn, anxious or suddenly suffering from low self-esteem
- Begins to skip school or begs to change schools or not to have to go to school
- Makes significant changes to his/her usual routine
- Begs to be driven to school so as not to have to walk or take the bus
- Gives unlikely/unconvincing excuses for any of the above behaviors

It should be noted that the above signs may indicate other problems, but bullying should promptly be considered a possibility and be looked into.

PROPER BULLYING REPORT/RESPONSE PROCEDURES

1. All bullying incidents should be reported immediately to a staff member.
2. Staff members will record all reported bullying incidents and will share them with the principal.
3. Parents of both victim and perpetrator will be informed and summoned to the school for a meeting about the problem.
4. In sever instances, local police may be contacted.
5. The bullying behavior or threats will be investigated quickly and fully, with both victim and perpetrator informed that the behavior will/must stop immediately.
6. The bullying perpetrator may meet with a designated staff member and his/her parents to understand the seriousness of his/her actions.
7. The bully may be asked to genuinely apologize to the victim and/or, if the victim prefers, will sign a letter promising to avoid all future contact with the victim.
8. There may be a range of punitive responses up to suspension for the perpetrator.
9. After the incident has been thoroughly investigated and dealt with, faculty and counselors will monitor both students to ensure that bullying does not resume or reoccur.

TOOLS FOR PREVENTION AND EDUCATION

The school will adopt any/all of the following tools to prevent and educate students about bullying:

- Making this policy available to all students, faculty, staff and parents. Asking students to sign and adhere to a behavior contract.

- Emphasizing the importance of reporting incidents of bullying, both observed and experienced, and including confidentiality as an option in making such reports.

BEHAVIORAL PROBATION

A student will be placed on behavioral probation for disciplinary reasons if behavior results in administrative action, an uncooperative attitude persists, or little improvement in behavior is evident. Parents will be asked to attend a conference when misbehavior becomes an issue. The administrator will determine the length and terms of probation. If a student does not meet the terms of the probation within the required time, the student may be expelled from school.

CHEATING/PLAGIARISM

For all forms of academic dishonesty at RCS, instructors may decide academic consequences on an individual basis, given the nature, provability, and severity of the offense. The instructor will fill out a behavior report, and the Principal may pursue disciplinary action in addition to academic consequences. Potential consequences may include:

- Grade reduction on the assignment in question.
- Grade of zero (0) for the assignment in questions with no opportunity to make up the work in any way, including extra credit.
- Notification to parents of academic dishonesty.
- Conference with the individual student, their parent(s)/guardian(s) and an administrator.
- Suspension for repeated offenses.
- Failing grade for the quarter or semester (no credit for the course).
- Inclusion of the citation in your disciplinary record.

DEMERIT SYSTEM GUIDELINES

Demerit System Guidelines for Middle and High School students

For many years, RCS has worked to establish consistent and fair consequences for inappropriate student behavior. In an effort to further communicate clearly how discipline is administered, we are taking time to explain the Demerit System Guidelines. Since we are a smaller school and desire reconciliation, the guidelines include many layers of communication including conferences with the student and parents.

Demerit System Guidelines

1 Demerit	2 Demerits	3 Demerits	4+ Demerits
Dress standard violation	Disobedience	Endangering self or others	Fighting = suspension
Chewing Gum	Disrespect	Disrespect	Driving violation
Excessive Talking	Relational Aggression	One skipped class	
Unauthorized cell phone use		Off campus violation	
3 Tardies to one class			
MS- no punch card or punch card full			

The above mentioned demerits and explanations **cannot** cover all possible situations and instead gives a general understanding for possible incidences and resulting consequences. Within the classroom, students are often given two warnings per day prior to a demerit for talking, disruptions, etc. Parents will be notified of warnings via FACTS Family Portal.

Cumulative Demerits in a quarter:

- 1 - First warning, parent email (FACTS Family Portal) from teacher, Cc Principal
- 2 - Second warning, parent email from teacher, Cc Principal
- 3 - Third warning, parent email from teacher, Cc Principal
- 4 - Detention: parent email from teacher and from Principal
- 5 - Detention: Student conference with Principal, parent notification.
- 6 – Saturday detention and parent communication/conference \$50 fee
- 7 – Saturday detention and parent communication/conference \$50 fee, Behavior contract spelling out remaining demerits and consequences. (If behavioral contract is broken, immediate withdrawal may be necessary)
- 8 - One day in school suspension, student/parent conference with principal + cover cost of substitute for ISS ~\$100
- 9 – One day out-of-school suspension and student/parent conference required to return to school
- 10 - Three day out-of-school suspension and parent conference required to return to school
- 11 - Withdrawal / Transfer / Expulsion

Detentions served most days from 3-4pm.

Saturday detentions are either the third or fourth Saturday of the month from 8am-noon.

Students will receive a fresh start each quarter with zero demerits

DETENTION

Detention is either a supervised, quiet study time for students receiving discipline for conduct not in keeping with school guidelines or work detail. Detention is monitored by Faculty/Staff members. Parents will need to make arrangements for transportation, and siblings may not be left on campus during this time. Detention dates and times are not negotiable except in the case of emergencies or pre-arranged appointments. Students neglecting to appear for detention may be assigned Saturday school.

SATURDAY SCHOOL

Saturday School will be given for students who have repeat tardies and as a discipline for students not responding to detentions. Since Saturday School incurs an additional expense to the school, a \$50 fee will be charged to each student assigned to Saturday School.

Students assigned Saturday School will be informed the Monday before the Saturday to be served and provided written notification requiring a parent's signature. Students who are tardy to Saturday School will be given an additional Saturday to serve. Students attending Saturday School will abide by all school policies including dress code.

SUSPENSION

Suspension is withholding the privilege of attending class from the student. The intention is to provide the student the opportunity to reflect upon the seriousness of his/her actions, and take the necessary steps to correct his/her behavior and attitude.

Offenses involving suspension include, but are not limited to: forgery, inappropriate language, fighting, intimidation, stealing, truancy, cheating, defiance, excessive tardies, gambling, vandalism, improper

moral conduct and repetitive minor offenses. Students are not permitted to be on school campus for any reason during a suspension.

EXPULSION

Expulsion is the mandatory withdrawal from school. Expulsion will be recommended if it becomes apparent a student's behavior is preventing classroom instruction or is in violation of RCS philosophy. Students who are expelled may not attend any school functions on or off campus. They may not return to Redding Christian School during the school year in which they have been expelled. To be readmitted to RCS the student must show a changed and repentant attitude. The administrator may recommend the option of withdrawal from RCS in lieu of expulsion. The school board and administration understand the seriousness of expulsion and do not take these matters lightly. Although our goal is restoration and reconciliation, there are times that expulsion is a necessary consequence of behavior.

Offenses and actions involving expulsions include, but are not limited to: possession or use of illegal drugs or alcohol both on and off campus, possession of any type of weapon, striking a teacher or staff member, destruction of school property, involvement in gang activity, reckless or dangerous driving, endangering lives, multiple suspensions and inappropriate moral conduct.

APPROPRIATE MORAL CONDUCT

The potential for serious moral misconduct of students is as real in a Christian school as it is in the world. Matters of immoral conduct will be dealt with on a case by case basis at the Boards discretion. Moral misconduct is defined as any verbal or physical behavior expressly seen or construed as being immoral, sexual in nature, or categorized as an act of sexual harassment. This would also include personal use, possession or distribution of any pornographic or sexually explicit materials.

USE OF DRUGS, ALCOHOL, AND TOBACCO

Total abstinence from the use of tobacco, alcoholic beverages, and non-prescribed drugs is expected of all students at **all** times.

The RCS school board is committed to the enforcement of a "zero tolerance" policy for substance abuse among its students and staff. We are required to fully investigate any situation where this policy may have been violated. In cases of reasonable cause, drug testing will be required at a school contracted lab facility in the manner prescribed by that lab in order that there be no ambiguity in the test results.

SEXUAL HARASSMENT POLICY

Redding Christian School is committed to maintaining an academic environment in which all individuals treat each other with dignity and respect and which is free from all forms of intimidation, exploitation and harassment. This school is prepared to take action to prevent and correct any violations of this policy. Anyone who violates this policy will be subject to discipline up to and including termination and expulsion. Students may report incidents of sexual harassment to any staff member.

DEFINITION OF SEXUAL HARASSMENT

Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature made by someone from or in the work or educational setting under any of the following conditions:

- Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status, progress, or decisions affecting the individual.
- The conduct has the purpose or effect of having a negative impact upon the individual's academic performance, or of creating an intimidating, hostile, or offensive school environment.

EXAMPLES OF SEXUAL HARASSMENT

Unwelcome sexual conduct of this type can include a wide range of verbal, visual or physical conduct of a sexual nature. Among the types of conduct that would violate this policy are the following:

- Unwelcome leering, sexual flirtations or propositions.
- Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions.
- Graphic verbal comments about an individual's body, or overly personal conversation.
- Sexual jokes, stories, drawings, pictures or gestures.
- Spreading sexual rumors.
- Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
- Touching an individual's body or clothes in a sexual way.
- Cornering or blocking of normal movements.
- Displaying sexually suggestive objects in the educational environment.
- Any act of retaliation against an individual who reports a violation of the school's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.
- Images with a sexual nature on any electronic device.

OUT OF SCHOOL BEHAVIOR STANDARDS

Students enrolled at Redding Christian School are expected to exhibit morals and character reflecting biblical standards whether they are on or off campus. Students represent their families, themselves, their school and their Lord wherever they go. Therefore, language, sexual conduct, obeying the law and overall behavior in general which violates the spirit and expectations of an RCS student will result in appropriate disciplinary action, even if it occurs on weekends, holidays, vacation breaks, on the Internet or on electronic devices.

In the case of impairing substance use, sexual harassment, theft/burglary, weapons, arson, bomb threat, initiation/hazing the following actions will take place:

- Referral to the appropriate law enforcement agency as required by legal codes
- Administrative action and possible expulsion

CLASSROOM DISCIPLINE (MIDDLE SCHOOL)

The individual teacher will handle classroom discipline. A student will be given verbal warning for unacceptable behavior and a check mark will be recorded on the discipline sheet. Students are allowed three checks per day before being issued a demerit. The teacher will contact the parent when a student is having difficulty in classroom behavior.

DISCIPLINARY PROCESS (MIDDLE SCHOOL)

Detentions received for discipline problems will be served after school on the date assigned by the teacher. Parents will need to make arrangements for transportation, and siblings may not be left on campus during this time. Detention dates and times are not negotiable except in the case of emergencies or pre-arranged appointments. Students neglecting to appear for detention will serve two in its place.

Behavior is not changed unless the school and home carry out the discipline together. If detentions are not taken seriously at home, they will become meaningless to the student.

STUDENT DRESS

DRESS STANDARD PHILOSOPHY

The purpose of a dress standard in a Christian school setting is to exemplify standards of appearance that reflect human dignity as God's image-bearers on earth. The RCS standards of dress and grooming are in keeping with Christian ideals we seek to establish in those who attend our school. We have set a moderate

age-appropriate tone, avoiding the extremes of both legalism and liberalism. There are four components the school board considers when setting guidelines for grooming standards:

- The issue of neatness and modesty
- The issue of safety in classes and on the campus
- The way RCS staff and students represent godly character within our community in alignment with the RCS Statement of Faith
- The way student attire encourages an attitude of instruction

The dress standard should assist the students in displaying Christian character traits such as modesty, humility, esteeming others, and not attempting to draw attention to themselves.

It is a generally recognized principle in the world of work that dress is important. Most places of employment have standards of dress. Businesses and educational institutions alike have discovered that appropriate dress symbolizes professionalism, pride, unity, and a person's attitude about oneself.

A differentiation should be made between a student's play clothes and school clothes. Getting an education is the "profession" of the student while he/she is in school. A dress standard contributes to the sense of the school being important business.

Appropriate grooming standards also serve to attract those who visit our school and gives them confidence in the dedication and professionalism of those who work here, students and staff alike.

We recognize that with age comes increased responsibility and choices; therefore, as a student moves through the various levels of the school, more freedom is given.

We understand that few issues generate more debate and emotion than the dress standard. This is due in part to the fact that while the Bible does give us general principles to follow concerning attire, it does not dictate specifics. There is no such thing as a "Christian dress standard." Therefore, there will be certain aspects of the dress standard that seem to be the arbitrary decision of the school board and administration as they seek to apply the four principles listed above. We acknowledge that much of the dress standard is institutional preference; therefore, the Redding Christian School Board has set the dress standard that all who attend RCS agree to follow. Fads and fashions change rapidly and we are left making judgment calls on the appropriateness of certain attire. We need parents to support us in these decisions. Parental attitudes will be directly reflected in the students' attitudes.

It is the responsibility of parents and their children to also be familiar with the dress standard and monitor what a child is wearing before they leave the house. It is embarrassing for children to have to deal with this at school, and it is most unfair to put the burden on the teachers to have to "police" children in this area. It takes up valuable time that should be used for educational purposes when a teacher and then the office staff, have to stop and deal with dress standard violations. When a student has repeat offenses, parents will be required to bring a pair of clothes and further consequences may be considered.

General Information:

- All clothing will be free from content, slogans, pictures, references, and advertisements that contradict Christian values or distract from the learning environment. This includes but is not limited to racism, discrimination, alcohol, tobacco, drug products, or sexually suggestive material with words, pictures and images.
- Clothing must not present a health or safety hazard.
- Students are expected to be within the dress standard during school hours, when on school campus, and while attending school events at other locations.
- Sheer and see through fabric is not appropriate unless worn over the top of other clothing that meets the dress standards.
- Styles should not attract undue attention or are disruptive to the professional learning environment.
- We expect students will dress for success. Studies have also shown that the clothing a person wears has a profound impact on their cognitive performance.

Hair:

- Students hair should be a natural human hair color except when permitted for school sanctioned special events.
- Highlights are permissible, if the highlight color is a natural human hair color.
- Hair will be styled so that eye contact is not obstructed between the student and teachers, nor interfering with other students.

Shorts:

- Shorts can be dress, cargo, and denim.
- Shorts must have at least a 5 (five) inch inseam.
- Swim trunks and board shorts are not appropriate school attire.
- Bottom hems may have small fringe but must be sewn/stitched to prevent further fraying.
- Any holes, tears, frays, cuts or slits of any kind must be permanently patched in shorts so that no skin is showing.
- Athletic shorts can be worn for PE or athletic practices only and must also have at least a 5 (five) inch inseam. Yoga shorts, spandex, and skin tight shorts are not appropriate for PE unless worn under shorts with at least a 5 (five) inch inseam.
- Elementary students ARE allowed to wear nice athletic shorts at the appropriate length of 5 (five) inch inseam. The combo of spandex/running shorts are NOT allowed.

Pants:

- Dress slacks, pants, jeans, and cargo pants are permitted and defined as having pockets and a zipper.
- Any holes, tears, frays, cuts or slits of any kind more than 4 inches above the knee cap must be permanently patched (cannot wear leggings or other clothes underneath to compensate for higher rips/holes).
- Athletic and sweat pants can be worn for PE or athletic practices only.
- Stretch and yoga type bottoms can be worn ONLY if they are under shorts, skirts, or dresses that meet the school dress standard length.
- Pajama style, sweatpants, and leisure pants are not appropriate attire unless for special school activities such as “pajama day.”
- *Elementary*: elastic waistband pants are permitted.

Skirts:

- Only females may wear skirts and dresses.
- Skirts and dresses must measure no more than 4 inches from the top of the knee cap, including slits.
- For recess or PE, leggings or shorts are strongly encouraged to be worn under skirts for elementary aged females.

Shirts/Tops/ Blouses:

- Shirts must be worn at all times.
- Shirts and blouses must cover the midriff, back, and underarm area at all times. Shirts/blouses cannot be low cut in the front or back.
- Sleeveless shirts/blouses and tank tops are permitted for females and must have a width of at least 1 inches across the top of the shoulder.
- Males may not wear sleeveless shirts.

Undergarments:

- Undergarments shall not be visible. This includes but is not limited to bralettes, bra straps, boxer briefs, long spandex-type underwear, etc.

Piercings (High School Only):

- A single clear nose stud for a female is permitted and no more than 3 earrings/piercings per ear. Males may have a single ear piercing per ear with a clear stud only. Clear studs should not be overtly noticeable.

Footwear:

- Footwear must be worn on campus and at all school events.
- No heels over 2 inches.
- Footwear that is secured/strapped to the feet is permissible. This includes footwear such as sandals with heel straps, tennis shoes, cowboy boots, etc.
- Flip flop/slide type footwear is permissible for middle and high school students only.

Headwear:

- Hats, hoods, or head coverings are not permitted indoors.

Tattoos:

- No visible tattoos are permitted at any time.

Grooming:

- Middle and High school males will be clean shaven.
- Beginning in 6th grade, females may wear makeup, and only with parent permission.

Blankets:

- Blankets may be used to sit upon during lunch or other outdoor activities for class, but will otherwise be left at home or in lockers.

Special Event and Game Day:

- Males will wear a collared dress shirt and tie (tie must be tied and worn properly with shirts tucked in, HS only), Collared polo shirt (MS only).
- Males will wear nice Docker-style or dress slacks; no jeans or shorts.
- Females will wear dress slacks with a blouse, dress skirt with a blouse, or a dress; no jeans or shorts.
- Females can wear a game jersey with dress slacks, skirt or dress for home games with Athletic Director approval.
- Males can wear a game jersey with dress pants for home games with Athletic Director approval.
- All other dress standards and expectations will be adhered to for special events and on game days for athletes.

**Interpretation of the dress standard
is at the discretion of Administration.**

PARENT-TEACHER INFORMATION

Redding Christian School views communication between the school and its families as an essential ingredient of successful Christian school education. The school or home may initiate this communication.

SCHOOL WEB PAGE

The RCS web page (<http://www.reddingchristian.com>) posts general information about programs, activities and staff. It also has a direct link to FACTS Family Portal for student assignments, grades, and attendance. Links can be found on both the RCS web page and FACTS Family Portal for teacher emails for direct communication.

WEEKLY NEWSLETTER

A weekly newsletter is emailed at the beginning of each week from the office. This is a vital way of communicating all of the school events and schedules taking place on and off campus, as well as other items of interest.

TELEPHONE COMMUNICATION

Parents are encouraged to contact teachers during school hours through the voice-mail system. Teachers will make every attempt to return parents' calls within 24 hours/1 business day. Arrangements may be made to contact a teacher at home.

CONFLICT RESOLUTION

All staff members have an open door policy and welcome the opportunity to address concerns. Any questions concerning the classroom or teacher must be taken directly to that teacher. Questions concerning overall school philosophy or policies should be discussed with the administrator.

If a student or parent has a grievance regarding a teacher or activities relating to the classroom or student break times, they should go first to the teacher in a timely manner. If, after consulting together and praying for mutual understanding, there is no reconciliation, then they should agree to go together to the administrator for resolution of the problem.

In an organization where people have varying backgrounds and personalities, times will arise when there are conflicting ideas or opinions. Most concerns settle themselves when Biblical guidelines are followed. Matthew 18 tells us to go to the person to whom we have a question, concern, or difficulty. This eliminates gossip and misunderstanding.

PARENT INVOLVEMENT

At Redding Christian School, we depend heavily on parental involvement to fill the many needs that arise. Parents are a vital part of school life. There are many ways for parents to become involved throughout the year. We expect every family to volunteer in at least one area.

We do need to address an issue that can be sensitive. As much as we welcome and need parental help on field trips, class activities, projects, etc., small children divert much needed attention from the activity at hand. There is also often a safety factor with the presence of younger children. We recommend that parents trade babysitting hours with another person in the class if they do not have other alternatives for childcare. There will be some special activities that are appropriate and safe for siblings. Teachers will communicate when these occasions arise.

HIGH SCHOOL GENERAL INFORMATION

HONOR PROGRAM

Second semester, Juniors and Seniors are afforded the privilege of leaving campus through the honor program. Seniors who have a cumulative 3.50 GPA and are current on assignments in all classes, may take advantage of our "Honor PASS", which enables him/her to go off campus for eight (8) periods annually; once per class period. Juniors who have 3.50 GPA may take advantage of the Honor Pass, which enables her/him to go off campus for 8 lunches. Application must be made through the school office.

PARKING INFO

Students are to enter the designated parking area slowly and carefully. The use of an automobile on campus is a privilege and that privilege may be revoked if a student has repeated traffic safety offenses. Students, staff and parents are expected to drive safely at all times. Students are not to leave campus without permission from parents and must sign out in the office when leaving campus and sign back in upon return. Students are not to be in the parking lot at any time during the school day unless they have just arrived or are leaving campus.

SUMMER SCHOOL/COLLEGE CREDITS

Credits earned from summer school and college courses will be accepted provided a student receives a minimum grade of “C”. Students taking a college course are given 3.33 high school credits for each college unit earned.

MISCELLANEOUS INFORMATION

CARE OF SCHOOL BUILDINGS AND EQUIPMENT

Students are encouraged to take pride in their school by keeping it clean and in good repair. If a student sees paper or trash on the ground, it should be picked up. If each student will do a part, litter will not be a problem. In the same way it is important for each student to keep the walls, desks and other surfaces free of graffiti. Any damage or vandalism will be treated as a serious offense and will be referred to the administration for action.

CLOSED CAMPUS

Redding Christian School operates a closed campus. By closed campus we mean that unauthorized visitors are not permitted on campus and students are not permitted to leave campus during the day without parental permission and school approval. All students must be in designated lunch areas and are not allowed to enter the parking lot without specific clearance from an administrator or office staff. Students should remember that if they must leave during the day, they are required to bring a note from home and must check out at the school office before leaving campus. Leaving campus for lunch is not encouraged since we only have 30 minutes. Seniors may go off campus for lunch but must have parent permission and must not be late to classes after lunch or his/her off campus privilege will be revoked.

DISPENSING OF MEDICATION

Occasionally a student will need medication during the day. Teachers are not allowed to keep any medication in their rooms. If a student needs medication of any kind, a medical release form must be completed by a physician and kept on file in the office. These are good for the current school year only. Any prescription medication must be in the original prescription bottle and have the pharmacy label with the child’s name and dosage affixed to it.

LIABILITY INSURANCE

Liability insurance is carried on all students enrolled at RCS. Our policy does not replace any existing accident insurance already in force but is intended only to supplement existing insurance. It also covers times when students are participating in school-sponsored activities.

LOST AND FOUND

Every year we accumulate large quantities of clothing and miscellaneous items in our Lost and Found. Students and parents are encouraged to check the Lost and Found often. It is helpful if names are written on all items (lunchbox, backpack, P.E. clothes, and jackets) with permanent marker. Lost and Found items are taken to a non-profit organization at the end of each month.

LOCKERS

School lockers, like all RCS property, are to be treated with respect. Writing, markings or defacement of any kind inside or outside the lockers is prohibited. Lockers are subject to search and seizure by the administration with probable cause. The areas around, under, and on top of the lockers are to be kept clean. Any damage to lockers should be reported to the office immediately. Students must sign a locker agreement form at the beginning of the school.

LUNCHES

We are pleased to offer a hot lunch program for all our students. Ordering is available on FACTS Family Portal on a month to month basis. Please consult the school calendar or your child's Monday note to see if any upcoming field trips are planned and a sack lunch will be needed on that day. No refunds are guaranteed at this time.

TRANSPORTATION

RCS does not have a school bus service. Parents may refer to the school directory or call the school office to locate other families in their area.

We have provided a map showing traffic routes for getting on and off the school property carefully and safely. It is very important that these traffic patterns be strictly adhered to for the safety of RCS students. Please carefully observe school exit and entry signs and cones to maintain the proper flow of traffic. If it is necessary to get out of the car, please park only in the designated parking areas.

SCHOOL CLOSURES

School closure reports during bad weather will be reported on all school social media, text alerts and on the radio, or Channel 7R on television. If school should close during school hours and students are present, parents will be notified by text alert, email, social media and a phone call to pick up students.

TELEPHONE USE BY STUDENTS

The RCS School Board believes that the personal use of electronic devices during the school day creates a distraction which interferes with the educational process. Students in kindergarten through grade twelve may possess but not use cellular phones and other electronic devices during the instructional day. The electronic device must remain silent during the instructional school day. Students are prohibited from using an electronic device(s) including, but not limited to: cellular or digital phones, including those with the capability to capture/transmit digital images and/or photographs during the instructional day or at a school activity without written permission from the school administration. Students are prohibited from using an electronic device to forward school documents, or unauthorized data, or to sell or purchase assignments, test/exams, book reports or other forms of student work.

The following are procedures for specific grades and general information.

For Middle School: Cell phone policy states that students may not have cell phones during school hours. They may not be stored in lockers or backpacks. We prefer phones are left a home, but if your student needs a phone for afterschool purposes, he/she may turn it in to his/her 1st period teacher and collect it after 3:00pm.

For High School: During class, students may only use electronic devices with direct instruction and permission from the teacher. Otherwise, electronic devices must be put away in a backpack or bag and silent so that ringing and vibrating does not cause a distraction. They must not be checking electronic devices between every class period. **Students are permitted to check electronic devices at lunch or at break.** Checking does not mean playing games, listening to music, or posting and perusing social media on electronic devices during this technology time. It is our preference that students spend their time engaged in in-person communications instead of electronic. We recognize that a greater level of responsibility permits a few extra freedoms.

If parents need to reach their children during the day, know that your child will not have access to electronic devices. For urgent matters, please contact the school office and we will relay those important messages.

Students who act in violation of this policy shall be subject to the school's progressive discipline as follows:

- *1st Violation* - cell phone is taken to office and can be picked up by student at the end of the day, one demerit
- *2nd Violation* - cell phone is taken to office and must be picked up by parent at the end of the day, one demerit
- *3rd Violation* - cell phone must be brought to the office each morning and left for the day for at least one week, one demerit
- *4th Violation* - cell phone cannot be brought to school or it may be kept by principal for the remainder of the year, one demerit

The use of electronic devices must not create a disruption or a distraction to the orderly operation of the school or interfere with the activity.

No student shall be prohibited from possessing or using an electronic device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which are limited to health-related purposes. (education code 48901.5)

In keeping with the school's responsibility to provide a safe learning environment for all students, the RCS School Board has established a policy regarding the issue of "sexting". *Sexting* is the act of sending, receiving, possessing or forwarding sexually explicit or suggestive messages, photos, or images via cell phone, computer, or other electronic device. Students engaged in such activities are subject to state laws and school discipline. The school considers sending, sharing, possessing, or even viewing pictures, text messages, or e-mails that contain a sexual message or image a violation of this policy, a violation that will result in school discipline, up to and including expulsion, and in the notification of local law enforcement. Students are required to immediately report any such activities to a teacher or a school administrator.

VISITING CLASSROOMS

Visiting classrooms is encouraged and appreciated. Classroom visits should be arranged through the school office and all visitors must check in at the office. As a courtesy to teachers and students, we ask that parents who are visiting in the class not bring small children with them.

If parents need to bring something for their student at school, such as a lunch, coat, etc., please bring items to the office and the staff will deliver them.

If parents arrive at school before class is dismissed, we ask that they wait away from the halls or classrooms, as not to distract the class.

Friends or relatives visiting from out of the area are welcome to visit classrooms, but only for one day. Prior permission must be obtained from the office.

HOLIDAYS

It is our desire that the celebration of holidays at Redding Christian School be in keeping with the Christian philosophy for our school. Therefore, the following guidelines are important to remember:

- We do not observe Halloween.
- Our celebration of Christmas and Easter focus on the true meaning of these religious holidays.
- We do not include modern societal symbols such as Santa Claus or the Easter bunny.

HIGH SCHOOL SOCIAL STANDARDS

Some students, parents, and faculty are raising questions regarding dating as commonly practiced in American society. As this discussion continues, students are encouraged to choose group activities and

friendships over dating. We are concerned that students maintain a wholesome standard if they choose to date. Towards this end we maintain the following standard for dating couples:

COUPLES MAY SIT SIDE-BY-SIDE, BUT FURTHER PHYSICAL CONTACT IS NOT PERMITTED.

DROP OFF AND PICK-UP INSTRUCTIONS

**Redding Christian School
Facility Map**

